City of San Carlos
Building Division
600 Elm St, San Carlos CA 94070
650-802-4261 Phone / 650-595-6761 Fax

BUILDING PERMIT APPLICATION

Date:_____

Permit No:_____

Project Address:_____

Contact Name:_____ Contact Number:_____

☐ Property Owner ☐ Tenant

Name:_____

Address:_____

City, State, Zip:_____

Phone Number:_____

Email:_____

☐ Designer ☐ Architect ☐ Engineer

Name: _____

Address:_____

City, State, Zip:_____

Phone Number:_____

Email:_____

☐ Contractor: License Class:_____ State License Number:_____

Company Name:_____ Phone Number: _____

Address:_____ Email: _____

City, State, Zip:_____ City Business License Number:_____

LICENSED CONTRACTORS DECLARATION:

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Date: _____ Contractor Signature: _____

WORKERS' COMPENSATION DECLARATION:

I hereby affirm under penalty of perjury one of the following declarations:

☐ I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

☐ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:
Carrier:_____ Policy #:_____

☐ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.
Date:_____ Applicant:_____

***WARNING:* Failure to secure workers' compensation coverage is unlawful, and shall subject an employer to criminal penalties and civil fines up to one hundred thousand dollars ($100,000), in addition to the cost of compensation, damages as provided for in Section 3706 of the Labor Code, interest, and attorney's fees.**

OWNER-BUILDER DECLARATION:

I hereby affirm under penalty of perjury that I am exempt from the Contractor's License Law for the following reason (Sec. 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractor's License Law (Chapter 9 commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars ($500).):

☐ I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Sec. 7044, Business and Professions Code: The Contractor's License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself or through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)

☐ I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044, Business and Professions Code: The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractor's License Law.)

☐ I am exempt under Sec._____, B.&P.C. for this reason:_____

Date:_____ Owner:_____

CONSTRUCTION LENDING AGENCY:

☐ I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Sec. 3097, Civ. C.).
Lender's Name:_____ Lender's Address:_____

☐ I certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction, and hereby authorize representatives of this county to enter upon the above-mentioned property for inspection purposes.

Signature of Applicant or Agent:_____ Date:_____

Print Name:_____

City of San Carlos
Building Division

Construction Valuation: $_____

☐ **Residential** ☐ **Non Residential**

Description of Work:

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You have the right to appeal any adverse decision made by the Building Department pursuant to California Administrative Code Section 112. Should you elect to do so, you must file a written appeal with the City's Building Official within 15 days of the date set forth on the Notice of Violation. If you provide timely notice of an appeal, you will be entitled to the remedies set forth in California Administrative Code Section 112.

FAX PERMITS ONLY

☐ Visa ☐ Master Card

Card Number:_____ Expiration Date:_____

Name as it appears on the card:_____

Signature:_____
(Authorizes Credit Card Payment of Fee)