CITY OF SAN CARLOS

MASTER FEE SCHEDULE

Table of Contents

FEE SCHEDULE	PAGE
Schedule of Administrative Fees	2
Schedule of Community Development Department, Building Division Fees	4
Schedule of Community Development Department, Planning Division Fees	17
Schedule of Parks and Recreation Department Fees	29
Schedule of Police Department Fees	35
Schedule of Public Works Department Fees	37

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Administrative Fees

Service	Fee	Unit
ADMINISTRATIVE FEES		
Agenda Subscription	Free via website	n/a
Complete List of Active Business Registrations	$54	Per List
Partial List of Active Business Registrations:		
Queries Requiring 15 Minutes or Less	$26	Per Query
Queries Requiring More than 15 Minutes	$104	Per Hour
Reprint of Current Business Registration Certificate:		
First Request	$0	Per Request
Each Additional Request	$26	Per Additional Request
Research Past Business Registration Certificate:		
Queries Requiring 15 Minutes or Less	$26	Per Query
Queries Requiring More than 15 Minutes	$104	Per Hour
Copy of Business Registration Application	$26	Per Copy
Photocopy and/or Printing Charges:	$0.25	Per Page
DVD Charge	$0.50	Per DVD
Copy of Annual Budget	Free via website, or Photocopy/Printing Charge	n/a
Copy of City Subdivision Ordinances	Free via website, or Photocopy/Printing Charge	n/a
Copy of City Zoning Ordinances	Free via website, or Photocopy/Printing Charge	n/a
Copy of Comprehensive Annual Financial Report (CAFR)	Free via website, or Photocopy/Printing Charge	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Administrative Fees

Service	Fee	Unit
ADMINISTRATIVE FEES		
Copy of Municipal Code Book	Free via website, or Photocopy/Printing Charge	n/a
Standard Bid Specification	Free via website, or Photocopy/Printing Charge	n/a
Standard Detail	Free via website, or Photocopy/Printing Charge	n/a
Copy of Work Program	Free via website, or Photocopy/Printing Charge	n/a
Damage to City Property	Actual Cost	n/a
Document Certification	$11	Per Certified Page
Minutes Subscription	Free via Website	n/a
Returned Check (1):		
First Check	$26	Per First Check
Each Subsequent Check	$37	Per Subsequent Check

For services requested of City Staff for which no fee is listed in this Master Fee Schedule, the Department Director shall determine the appropriate fee based on the following hourly rates for staff time		
City Clerk Department Staff:	$110	Per Hour
Finance Division Staff:	$104	Per Hour

(1) Fee set by California Civil Code Ch. 522 Sec. 1719. Additional charges may apply if not paid within 30 days of receipt of written demand for payment letter.

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
Building Permits (Plan Check 75% of Permit):				
$1 - $2,000				
a. Building Permit Fee	$92	Per Permit	n/a	n/a
b. Plan Check Fee	$69	Per Permit	n/a	n/a
c. General Plan Surcharge	$5	Per Permit	n/a	n/a
d. Technology Fee	$3	Per Permit	n/a	n/a
$2,001 - $25,000				
a. Building Permit Fee	$177	For The First $2,000	$15.99	Per Each Additional $1,000 Or Fraction Thereof, To And Including $25,000
b. Plan Check Fee	$133	For The First $2,000	$11.99	Per Each Additional $1,000 Or Fraction Thereof, To And Including $25,000
c. General Plan Surcharge	$11	Per Permit	n/a	n/a
d. Technology Fee	$5	Per Permit	n/a	n/a
$25,001 - $50,000				
a. Building Permit Fee	$545	For The First $25,000	$11.96	Per Each Additional $1,000 Or Fraction Thereof, To And Including $50,000
b. Plan Check Fee	$409	For The First $25,000	$8.97	Per Each Additional $1,000 Or Fraction Thereof, To And Including $50,000
c. General Plan Surcharge	$33	Per Permit	n/a	n/a
d. Technology Fee	$18	Per Permit	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
$50,001 - $100,000				
a. Building Permit Fee	$844	For The First $50,000	$14.41	Per Each Additional $1,000 Or Fraction Thereof, To And Including $100,000
b. Plan Check Fee	$633	For The First $50,000	$10.81	Per Each Additional $1,000 Or Fraction Thereof, To And Including $100,000
c. General Plan Surcharge	$51	Per Permit	n/a	n/a
d. Technology Fee	$28	Per Permit	n/a	n/a
$100,001 - $500,000				
a. Building Permit Fee	$1,565	For The First $100,000	$6.93	Per Each Additional $1,000 Or Fraction Thereof, To And Including $500,000
b. Plan Check Fee	$1,173	For The First $100,000	$5.20	Per Each Additional $1,000 Or Fraction Thereof, To And Including $500,000
c. General Plan Surcharge	$93	Per Permit	n/a	n/a
d. Technology Fee	$52	Per Permit	n/a	n/a
$500,001 - $1,000,000				
a. Building Permit Fee	$4,336	For The First $500,000	$5.48	Per Each Additional $1,000 Or Fraction Thereof, To And Including $1,000,000
b. Plan Check Fee	$3,252	For The First $500,000	$4.11	Per Each Additional $1,000 Or Fraction Thereof, To And Including $1,000,000
c. General Plan Surcharge	$258	Per Permit	n/a	n/a
d. Technology Fee	$144	Per Permit	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
$1,000,001 and up				
a. Building Permit Fee	$7,077	For The First $1,000,000	$3.54	Per Each Additional $1,000 Or Fraction Thereof
b. Plan Check Fee	$5,308	For The First $1,000,000	$2.65	Per Each Additional $1,000 Or Fraction Thereof
c. General Plan Surcharge	$420	Per Permit	n/a	n/a
d. Technology Fee	$235	Per Permit	n/a	n/a
Permitted Values for Construction:				
Per Square Foot for New Residential and Additions	$185	Per Square Foot	n/a	n/a
Per Square Foot for Interior Remodels	$93	Per Square Foot	n/a	n/a
Per Square Foot for Garages and Accessory Structures	$38	Per Square Foot	n/a	n/a
Per Square Foot for Decks	$31	Per Square Foot	n/a	n/a
Per Square Foot for Commercial Shell	$45	Per Square Foot	n/a	n/a
Per Square Foot for Tenant Improvements	$45	Per Square Foot	n/a	n/a
Electrical Permits:				
Residential: New Single Family (1,062 sq. ft.)				
a. Permit	$92	1,062 Sq. Ft. Minimum	$0.08	Per Sq. Ft.
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
Residential: Addition & Remodel (1,062 sq. ft.)				
a. Permit	$92	1,062 Sq. Ft. Minimum	$0.08	Per Sq. Ft.
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Residential: New Multiple Family (1,062 sq. ft. / unit)				
a. Permit	$92	1,062 Sq. Ft. Minimum	$0.08	Per Sq. Ft.
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Commercial: New Shell Building				
a. Permit	$92	1,062 Sq. Ft. Minimum	$0.08	Per Sq. Ft.
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Commercial: Addition, Remodel, Tenant Improvement				
a. Permit	$92	1,062 Sq. Ft. Minimum	$0.08	Per Sq. Ft.
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
Commercial: Complex Tenant Improvements (Car Washes, Dry Cleaners, Laundries, Labs, R&D, Biotech, Restaurants, Spray Booths, Hazardous Areas)				
a. Permit	$270	2,083 Sq. Ft. Minimum	$0.12	Per Sq. Ft.
b. General Plan Surcharge	$9	Per Permit	n/a	n/a
c. Technology Fee	$5	Per Permit	n/a	n/a
Swimming Pool, Spa, or Hot Tub				
a. Permit	$92	Per Permit	n/a	n/a
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Temporary Power Pole				
a. Permit	$92	Per Permit	n/a	n/a
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Main Electrical Service				
a. Permit	$138	Per Permit	n/a	n/a
b. General Plan Surcharge	$4	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
New or Replacement Circuit for HVAC or Other				
a. Permit	$53	Per Permit	n/a	n/a
b. General Plan Surcharge	$2	Per Permit	n/a	n/a
c. Technology Fee	$1	Per Permit	n/a	n/a
New or Replacement Sub-Panel				
a. Permit	$92	Per Permit	n/a	n/a
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Miscellaneous Electrical Permit				
a. Permit	$92	Per Permit	n/a	n/a
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Residential PV Solar Fee				
a. Permit	$183	Per Permit	n/a	n/a
b. General Plan Surcharge	$6	Per Permit	n/a	n/a
c. Technology Fee	$3	Per Permit	n/a	n/a
Commercial PV Solar Fee				
a. Permit	$267	Per Permit	n/a	n/a
b. General Plan Surcharge	$9	Per Permit	n/a	n/a
c. Technology Fee	$5	Per Permit	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
Plumbing Permits:				
Residential: New SFR, Addition, and Remodel				
a. Permit	$92	1,062 Sq. Ft. Minimum	$0.08	Per Sq. Ft.
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Residential: New Multiple Family				
a. Permit	$92	1,062 Sq. Ft. Minimum	$0.08	Per Sq. Ft.
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Commercial: New Shell Building				
a. Permit	$92	1,062 Sq. Ft. Minimum	$0.08	Per Sq. Ft.
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Commercial: Addition, Remodel, Tenant Improvement				
a. Permit	$92	1,062 Sq. Ft. Minimum	$0.08	Per Sq. Ft.
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
Commercial: Complex Tenant Improvements (Car Washes, Dry Cleaners, Laundries, Labs, R&D, Biotech, Restaurants, Spray Booths, Hazardous Areas)				
a. Permit	$270	2,083 Sq. Ft. Minimum	$0.12	Per Sq. Ft.
b. General Plan Surcharge	$9	Per Permit	n/a	n/a
c. Technology Fee	$5	Per Permit	n/a	n/a
Miscellaneous Plumbing Permit				
a. Permit	$92	Per Permit	n/a	n/a
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Swimming Pool, Spa, or Hot Tub				
a. Permit	$92	Per Permit	n/a	n/a
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Water Heater Replacement				
a. Permit	$84	Per Permit	n/a	n/a
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
Gas Piping Extension for New FAU or HVAC				
a. Permit	$53	Per Permit	n/a	n/a
b. General Plan Surcharge	$2	Per Permit	n/a	n/a
c. Technology Fee	$1	Per Permit	n/a	n/a
Mechanical Permits:				
Residential: New SFR, Addition, New Multiple Family				
a. Permit	$92	1,062 Sq. Ft. Minimum	$0.08	Per Sq. Ft.
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Residential: Kitchen & Bath Remodel				
a. Permit	$53	Per Permit	n/a	n/a
b. General Plan Surcharge	$2	Per Permit	n/a	n/a
c. Technology Fee	$1	Per Permit	n/a	n/a
Commercial: New Shell Building				
a. Permit	$92	1,062 Sq. Ft. Minimum	$0.83	Per Sq. Ft.
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
Commercial: Addition, Remodel, Tenant Improvement				
a. Permit	$92	1,062 Sq. Ft. Minimum	$0.08	Per Sq. Ft.
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Commercial: Complex Tenant Improvements (Car Washes, Dry Cleaners, Laundries, Labs, R&D, Biotech, Restaurants, Spray Booths, Hazardous Areas)				
a. Permit	$270	2,083 Sq. Ft. Minimum	$0.12	Per Sq. Ft.
b. General Plan Surcharge	$9	Per Permit	n/a	n/a
c. Technology Fee	$5	Per Permit	n/a	n/a
New FAU or HVAC Installations				
a. Permit	$184	Per Permit	n/a	n/a
b. General Plan Surcharge	$6	Per Permit	n/a	n/a
c. Technology Fee	$3	Per Permit	n/a	n/a
Replacement FAU or HVAC				
a. Permit	$139	Per Permit	n/a	n/a
b. General Plan Surcharge	$4	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Miscellaneous Mechanical				
a. Permit	$92	Per Permit	n/a	n/a
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
Miscellaneous Building Fees:				
Grading Permit Fee for Swimming Pools				
a. Permit	$92	Per Permit	n/a	n/a
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Grading Permit Fee for Other than Swimming Pools				
a. Permit	$1.73	Per Cubic Yard	n/a	n/a
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Accessibility Plan Check Fee	20%	Of Building Permit	n/a	n/a
Imaging Fees per page (standard size)	$0.50	Per Page	n/a	n/a
Imaging Fees per page (oversize)	$2	Per Page	n/a	n/a
Fees for Second and Each Additional Reinspection:				
a. During Normal Business Hours - per hour	$92	Per Hour (1 Hour Minimum)	n/a	n/a
b. Outside Business Hours - per hour	$205	Per Hour (2 Hour Minimum)	n/a	n/a
Code Enforcement - City Attorney	$216	Per Hour	n/a	n/a
Municipal Code Violation Fees:				
a. First Violation	$100	Per Violation	n/a	n/a
b. Second violation of the same ordinance within 36-month	$200	Per Violation	n/a	n/a
c. Each additional violation of the same ordinance within 36	$500	Per Violation	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
Dirt Haul Permit	$11	Per Cubic Yard	n/a	n/a
Address Change Fee				
a. Fee	$89	Per Instance	n/a	n/a
b. General Plan Surcharge	$3	Per Instance	n/a	n/a
c. Technology Fee	$2	Per Instance	n/a	n/a
GIS Mapping: New Construction, Addition, Alteration				
a. Fee	$68	Per Instance	n/a	n/a
b. General Plan Surcharge	$2	Per Instance	n/a	n/a
c. Technology Fee	$1	Per Instance	n/a	n/a
Additional Plan Check Fee				
a. Fee	$92	Per Plan Check	n/a	n/a
b. General Plan Surcharge	$3	Per Plan Check	n/a	n/a
c. Technology Fee	$2	Per Plan Check	n/a	n/a
Green Building Review Fee				
a. Fee	$92	Per Review	n/a	n/a
b. General Plan Surcharge	$3	Per Review	n/a	n/a
c. Technology Fee	$2	Per Review	n/a	n/a
GEO Plan Review Fee (based upon rates by Connell Geo)				
a. Soils Report Review	$165	Per Hour	n/a	n/a
b. Clerical	$65	Per Hour	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Community Development Department, Building Division Fees

Service	Fee			
	Tier Rate	Unit	Incremental Rate	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING DIVISION FEES				
Demolition				
a. Fee	$92	Per Permit	n/a	n/a
b. General Plan Surcharge	$3	Per Permit	n/a	n/a
c. Technology Fee	$2	Per Permit	n/a	n/a
Energy Calculation Review Fee				
a. Fee	$92	Per Hour, 1 Hour Minimum	n/a	n/a
b. General Plan Surcharge	$3	Per Instance	n/a	n/a
c. Technology Fee	$2	Per Instance	n/a	n/a
Apartment Inspections Annual Fee				
a. Per Residential Building	$107	Per Year	n/a	n/a
b. Per Dwelling Unit within Each Building	$5	Per Year	n/a	n/a

For services requested of City Staff for which no fee is listed in this Master Fee Schedule, the Department Director shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or

Building Division Staff:	$177	Per Hour	n/a	n/a

While expressed as flat fees in the above schedule, the General Plan Surcharge and Technology Fee are intended to be applied as a percentage of the total permit fee, as listed below. In cases where fees are calculated based on variables, the following percentages should be used in assessing the General Plan Surcharge and Technology Fee.

General Plan Surcharge:	3.40%	Per Permit	n/a	n/a
Technology Fee:	1.90%	Per Permit	n/a	n/a

CITY Of SAN CARLOS
MASTER FEE SCHEDULE
Schedule Of Community Development Department, Planning Division Fees

Service	Fee	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION FEES		
Planning Fees:		
Minor Zoning:		
a. Fee	$4,870 For First 20 Hours; $243 Per Hour For Each Additional Hour	Each
b. General Plan Surcharge	$165	Each
c. Technology Fee	$93	Each
Major Zoning:		
a. Fee	$9,741 For First 20 Hours; $243 Per Hour For Each Additional Hour	Each
b. General Plan Surcharge	$331	Each
c. Technology Fee	$185	Each
Appeals to Planning Commission:		
a. Fee	$1,447	Each
b. General Plan Surcharge	$50	Each
c. Technology Fee	$27	Each
Appeals to City Council:		
a. Fee	$1,286	Each
b. General Plan Surcharge	$44	Each
c. Technology Fee	$25	Each
Application Due to Zoning Violation:	Double Fees	Each
Design Review (New Building) P.C. Review		
a. Fee	$7,307	Each
b. General Plan Surcharge	$249	Each
c. Technology Fee	$139	Each

CITY Of SAN CARLOS
MASTER FEE SCHEDULE
Schedule Of Community Development Department, Planning Division Fees

Service	Fee	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION FEES		
Design Review (Major) (Addition)		
a. Fee	$1,948	Each
b. General Plan Surcharge	$65	Each
c. Technology Fee	$37	Each
Design Review (Minor) (Admin)		
a. Fee	$975	Each
b. General Plan Surcharge	$34	Each
c. Technology Fee	$18	Each
Design Review - Facade Changes		
a. Fee	$975	Each
b. General Plan Surcharge	$34	Each
c. Technology Fee	$18	Each
Design Review - Outdoor Uses		
a. Fee	$243	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each
Code Enforcement / Code Compliance		
a. Fee	$487	Each
b. General Plan Surcharge	$16	Each
c. Technology Fee	$9	Each
Special Event Permit (Minor)		
a. Fee	$243	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each
Special Event Permit (Major)		
a. Fee	$487	Each
b. General Plan Surcharge	$16	Each
c. Technology Fee	$9	Each

CITY Of SAN CARLOS
MASTER FEE SCHEDULE
Schedule Of Community Development Department, Planning Division Fees

Service	Fee	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION FEES		
Creek Exception		
a. Fee	$1,948	Each
b. General Plan Surcharge	$65	Each
c. Technology Fee	$37	Each
Pre-Application Development Review		
a. Fee	$1,948	Each
b. General Plan Surcharge	$65	Each
c. Technology Fee	$37	Each
Document Imaging		
a. Fee	$122	Per 1/2 Hour; 1/2 Hour Minimum
b. General Plan Surcharge	$4	Each
c. Technology Fee	$2	Each
EIR Staff Review		
a. Fee	10% Of Contract or $1,948 Plus Hourly Rate	Each
b. General Plan Surcharge	$65	Each
c. Technology Fee	$37	Each
Environmental Review		
a. Fee	10% Of Contract or $1,948 Plus Hourly Rate	Each
b. General Plan Surcharge	$65	Each
c. Technology Fee	$37	Each
Environmental Document Filing		
a. Fee	$243	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each
Residential Design Review (New Home)		
a. Fee	$2,923	Each
b. General Plan Surcharge	$99	Each
c. Technology Fee	$55	Each

CITY Of SAN CARLOS
MASTER FEE SCHEDULE
Schedule Of Community Development Department, Planning Division Fees

Service	Fee	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION FEES		
Residential Design Review Minor		
a. Fee	$1,460	Each
b. General Plan Surcharge	$50	Each
c. Technology Fee	$28	Each
Residential Design Review Major		
a. Fee	$1,948	Each
b. General Plan Surcharge	$65	Each
c. Technology Fee	$37	Each
General Plan Amendment		
a. Fee	$5,844	Each
b. General Plan Surcharge	$198	Each
c. Technology Fee	$111	Each
Grading Approval / Dirt Hauling		
a. Fee	$1,948	Each
b. General Plan Surcharge	$65	Each
c. Technology Fee	$37	Each
NPDES Compliance		
a. Fee	$713	Each
b. General Plan Surcharge	$25	Each
c. Technology Fee	$12	Each
Historic Assessment (Non-Residential and Residential, major)		
a. Fee	$2,435	Per Assessment, Plus Cost Of Consultant
b. General Plan Surcharge	$83	Each
c. Technology Fee	$46	Each

CITY Of SAN CARLOS
MASTER FEE SCHEDULE
Schedule Of Community Development Department, Planning Division Fees

Service	Fee	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION FEES		
Historic Assessment (Residential, minor)		
a. Fee	$975	Each, Plus Cost Of Consultant
b. General Plan Surcharge	$34	Each
c. Technology Fee	$18	Each
Decks		
a. Fee	$243	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each
Covered Patio		
a. Fee	$487	Each
b. General Plan Surcharge	$16	Each
c. Technology Fee	$9	Each
Accessory Structure		
a. Fee	$487	Each
b. General Plan Surcharge	$16	Each
c. Technology Fee	$9	Each
Addition First Floor (Administrative Design Review)		
a. Fee	$730	Each
b. General Plan Surcharge	$25	Each
c. Technology Fee	$14	Each
Addition Second Floor (Administrative Design Review)		
a. Fee	$1,218	Each
b. General Plan Surcharge	$41	Each
c. Technology Fee	$23	Each
Special Fence Exception		
a. Fee	$677	Each
b. General Plan Surcharge	$23	Each
c. Technology Fee	$14	Each

CITY Of SAN CARLOS
MASTER FEE SCHEDULE
Schedule Of Community Development Department, Planning Division Fees

Service	Fee	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION FEES		
Lot Line Adjustment		
a. Fee	$1,129	Each
b. General Plan Surcharge	$38	Each
c. Technology Fee	$21	Each
Zoning Administrator Determination		
a. Fee	$975	Each
b. General Plan Surcharge	$34	Each
c. Technology Fee	$18	Each
Zoning Administrator Modification		
a. Fee	$243	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each
Minor Staff Review (Signs, Awnings, etc.)		
a. Fee	$243	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each
Minor Staff Review (Trash Enclosure)		
a. Fee	$243	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each
Planning Staff Time / Research Consultant		
a. Fee	Actual Cost	Each
b. General Plan Surcharge	$0	Each
c. Technology Fee	$0	Each
Attorney's Fees		
a. Fee	$216	Per Hour
b. General Plan Surcharge	$0	Each
c. Technology Fee	$0	Each

CITY Of SAN CARLOS
MASTER FEE SCHEDULE
Schedule Of Community Development Department, Planning Division Fees

Service	Fee	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION FEES		
Restrictive Covenants		
a. Fee	$487	Each
b. General Plan Surcharge	$16	Each
c. Technology Fee	$9	Each
Second Dwelling		
a. Fee	$975	Each
b. General Plan Surcharge	$34	Each
c. Technology Fee	$18	Each
Second Dwelling Waiver		
a. Fee	$628	Each
b. General Plan Surcharge	$21	Each
c. Technology Fee	$6	Each
Subdivision (Minor - Up to 4 lots)		
a. Fee	$9,741 For First 40 Hours; $243 Per Hour For Each Additional Hour	Each
b. General Plan Surcharge	$331	Each
c. Technology Fee	$185	Each
Subdivision (Medium - 5 to 10 lots)		
a. Fee	$19,483 For First 80 Hours; $243 Per Hour For Each Additional Hour	Each
b. General Plan Surcharge	$663	Each
c. Technology Fee	$370	Each
Subdivision (Large - 11 or more lots)		
a. Fee	$19,483 For First 80 Hours; $243 Per Hour For Each Additional Hour	Each
b. General Plan Surcharge	$663	Each
c. Technology Fee	$370	Each

CITY Of SAN CARLOS
MASTER FEE SCHEDULE
Schedule Of Community Development Department, Planning Division Fees

Service	Fee	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION FEES		
Private Property Temporary Banner Permit		
a. Fee	$31	Each
b. General Plan Surcharge	$1	Each
c. Technology Fee	$1	Each
Use Permit (Zoning Administrator)		
a. Fee	$2,435	Each
b. General Plan Surcharge	$83	Each
c. Technology Fee	$46	Each
Use Permit (Planning Commission)		
a. Fee	$4,870	Each
b. General Plan Surcharge	$165	Each
c. Technology Fee	$93	Each
Use Permit (Temporary)		
a. Fee	$487	Each
b. General Plan Surcharge	$16	Each
c. Technology Fee	$9	Each
Use Permit (Amendment)		
a. Fee	$1,948	Each
b. General Plan Surcharge	$65	Each
c. Technology Fee	$37	Each
Variance		
a. Fee	$5,844	Each
b. General Plan Surcharge	$198	Each
c. Technology Fee	$111	Each
Waiver		
a. Fee	$243	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each

CITY Of SAN CARLOS
MASTER FEE SCHEDULE
Schedule Of Community Development Department, Planning Division Fees

Service	Fee	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION FEES		
Zoning Clearance		
a. Fee	$61	Each
b. General Plan Surcharge	$2	Each
c. Technology Fee	$1	Each
Zoning Clearance (Home Occ.)		
a. Fee	$53	Each
b. General Plan Surcharge	$2	Each
c. Technology Fee	$1	Each
Zoning Clearance (Massage)		
a. Fee	$243	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each
Zoning Ordinance Amendment		
a. Fee	$19,483 For First 80 Hours; $243 Per Hour For Each Additional Hour	Each
b. General Plan Surcharge	$663	Each
c. Technology Fee	$370	Each
Protected Tree Removal (Staff Review)		
a. Fee	$118	Each
b. General Plan Surcharge	$4	Each
c. Technology Fee	$2	Each
Protected Tree Removal (Arborist Review)		
a. Fee	$243	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each
Protected Tree Removal & Investigative Report		
a. Fee	$487	Each
b. General Plan Surcharge	$16	Each
c. Technology Fee	$9	Each

CITY Of SAN CARLOS
MASTER FEE SCHEDULE
Schedule Of Community Development Department, Planning Division Fees

Service	Fee	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION FEES		
Illegal Tree Removal		
a. Fee	$975	Each, Plus Arborist Report and Citation
b. General Plan Surcharge	$0	Each
c. Technology Fee	$0	Each
Landscape Plan Review		
a. Fee	$238	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each
Landscape Plan Low Impact Development Review		
a. Fee	$482	Each
b. General Plan Surcharge	$17	Each
c. Technology Fee	$8	Each
Public Notice (To Both Planning Commission and Council, then double)		
a. Fee	$318	Each
b. General Plan Surcharge	$11	Each
c. Technology Fee	$6	Each
Final Inspection		
a. Fee	$486 For First Two Hours; $243 Per Hour For Each Additional Hour	Each
b. General Plan Surcharge	$16	Each
c. Technology Fee	$9	Each
Graphics Preparation		
a. Fee	$243	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each

CITY Of SAN CARLOS
MASTER FEE SCHEDULE
Schedule Of Community Development Department, Planning Division Fees

Service	Fee	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION FEES		
Mitigation Monitoring		
a. Fee	$975	Each
b. General Plan Surcharge	$34	Each
c. Technology Fee	$18	Each
Street Name Change		
a. Fee	$243	Each
b. General Plan Surcharge	$8	Each
c. Technology Fee	$4	Each
Transportation and Circulation Commission Review (Traffic & Transportation Commission Review)		
a. Fee	$3,292	Each
b. General Plan Surcharge	$112	Each
c. Technology Fee	$62	Each
CEQA Notice Of Determination (to DFG)		
a. Fee	$65	Per Notice; Set by State
b. General Plan Surcharge	$2	Each
c. Technology Fee	$1	Each
Police Plan Check		
a. Fee	See Police Department Hourly Rate; Billed Hourly	Each
b. General Plan Surcharge	3.4% Of fee	Each
c. Technology Fee	1.9% Of fee	Each
Home Occupation Revocation Hearing		
a. Fee	$1,948	Each
b. General Plan Surcharge	$65	Each
c. Technology Fee	$37	Each

CITY Of SAN CARLOS
MASTER FEE SCHEDULE
Schedule Of Community Development Department, Planning Division Fees

Service	Fee	Unit
COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION FEES		
Records Search and Determination		
a. Fee	$730	Each
b. General Plan Surcharge	$25	Each
c. Technology Fee	$15	Each
Parking Requirement Calculation		
a. Fee	$487	Each
b. General Plan Surcharge	$16	Each
c. Technology Fee	$9	Each
Domestic Fowl and Non-Household Pets [1]		
a. Fee	$365	Each
b. General Plan Surcharge	$12	Each
c. Technology Fee	$6	Each

For services requested of City Staff for which no fee is listed in this Master Fee Schedule, the Department Director shall determine the appropriate fee based on the following Hourly Rates for staff time involved in the service or activity:

[1] The Domestic Fowl and Non-Household Pets Fee includes permits for bee keeping activities.

Planning Division Staff:	$243	Per Hour

While expressed as flat fees in the above schedule, the General Plan Surcharge and Technology Fee are intended to be applied as a Percentage of the total Permit fee, as listed below. In cases where fees are calculated based on variables, the following percentages should be used in assessing the General Plan Surcharge and Technology Fee.

General Plan Surcharge:	3.40%	Per Permit
Technology Fee:	1.90%	Per Permit

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Parks and Recreation Department Fees

Service	Fee			
	Primary Rate	**Unit**	**Rate**	**Unit**
PARKS AND RECREATION DEPARTMENT FEES				
Parks, Facility, Room, and Amenity Rentals:				
Adult Community Center:				
Park View and Patio Room (1)	$800	For 3 Hours	$82	Each Additional Hour
Park View Banquet Room (1)	$677	For 3 Hours	$82	Each Additional Hour
Non Profit Use of Park View Banquet Room (2)	$82	Per Hour; Plus Janitorial For Weekend Use	n/a	n/a
Patio Room (3)	$242	For 3 Hours	$82	Each Additional Hour
Chestnut Room (3)	$242	For 3 Hours	$82	Each Additional Hour
Non Profit Use of Patio / Chestnut Rooms (2)	$38	Per Hour; Plus Janitorial As Needed	n/a	n/a
Additional Facility Attendant	$82	Per Hour	n/a	n/a
Janitorial Services (4)	$107	Per Event Or Actual Cost	n/a	n/a
Deposit - For Parkview, Pation, and Billard rooms	$500	Per Event	n/a	n/a
Deposit - For Patio and Chestnut rooms	$250	Per Event	n/a	$0
Billard Room	$242	For 3 Hours	$82	Each Additional Hour
Youth Center:				
Gym (5):				
Special Events (6)	$674	For 3 Hours	$82	Each Additional Hour
Athletic Events (1)	$400	For 3 Hours	$82	Each Additional Hour
Non Profit Use of Gym - Athletic Event (7)	$38	Per Hour; Plus Janitorial As Needed	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Parks and Recreation Department Fees

Service	Fee			
	Primary Rate	Unit	Rate	Unit
PARKS AND RECREATION DEPARTMENT FEES				
Dance Studio (8)	$216	For 3 Hours	$54	Each Additional Hour
Crafts Room (8)	$216	For 3 Hours	$54	Each Additional Hour
Non Profit Use of Dance or Crafts Rooms (9)	$38	Per Hour For Residents; Plus Janitorial For Weekend Use	n/a	n/a
Additional Facility Attendant	$82	Per Hour	n/a	n/a
Janitorial Services (10)	$50-$100 Per event or actual cost	n/a	n/a	n/a
Deposit	$250	Per Event	n/a	n/a
Kids' Birthday Party Rentals (8)	$216	For 3 Hours	$54	Each Additional Hour
San Carlos Library Community Room Rental	$46	Per Event	n/a	n/a
Outdoor Basketball Court Rental	$20	Per Hour	n/a	n/a
Picnic Sites (March - October):				
Playground Picnic Area, Burton Park (up to 100 participants)	$125	Per Event	n/a	n/a
Tot Lot Picnic Area, Burton Park	$65	Per Event	n/a	n/a
Les Mundell Grove, Burton Park	$85	Per Event	n/a	n/a
Laureola West Side Picnic Area, Laureola Park	$125	Per Event	n/a	n/a
Arguello Park: Sunny Site (July - October), Shady Site (March - October)	$65	Per Event	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Parks and Recreation Department Fees

Service	Fee			
	Primary Rate	Unit	Rate	Unit
PARKS AND RECREATION DEPARTMENT FEES				
Special Event Permit:				
New Request	$216	Per Event	n/a	n/a
Repeat Request	$135	Per Event	n/a	n/a
City Staff On-Site Time	Negotiated Per Event Based On Hourly Rates	n/a	n/a	n/a
Block Party:				
New Request	$0	Per Event	n/a	n/a
Repeat Request	$0	Per Event	n/a	n/a
Athletics; Per Season:				
Light Use - Fields	$27	Per Hour	n/a	n/a
Light Use - Tennis Courts	$16	Per Hour	n/a	n/a
San Carlos Youth Softball (Girls)				
League Permit	$0	Per League/Season	n/a	n/a
Field Use	$15	Per Player	n/a	n/a
Youth Baseball:				
Joe DiMaggio Baseball League Permit	$0	Per League	n/a	n/a
Little League Baseball League Permit	$0	Per League	n/a	n/a
Pony/Colt Baseball League Permit	$0	Per League	n/a	n/a
Field Use	$35	Per Player	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Parks and Recreation Department Fees

Service	Fee			
	Primary Rate	Unit	Rate	Unit
PARKS AND RECREATION DEPARTMENT FEES				
Baseball Sports Tournament:				
New Request Permit	$0	Per Event	n/a	n/a
Repeat Request Permit	$0	Per Event	n/a	n/a
Field Use	$16	Per Hour	n/a	n/a
Soccer:				
AYSO Soccer League Permit	$0	Per Season	n/a	n/a
CYSA Soccer League Permit	$0	Per Season	n/a	n/a
Field Use	$40	Per Player	n/a	n/a
Soccer Sports Tournament:				
New Request	$0	Per Event	n/a	n/a
Repeat Request	$0	Per Event	n/a	n/a
Field Use	$16	Per Hour	n/a	n/a
Tennis:				
Resident Tennis Club	$11	Per Hour, Per court	n/a	n/a
Non-Resident Tennis Club	$16	Per Hour, Per court	n/a	n/a
Tennis Tournament - Resident	$11	Per Hour, Per court	n/a	n/a
Tennis Tournament - Non-Resident	$16	Per Hour, Per court	n/a	n/a

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Parks and Recreation Department Fees

Service	Fee			
	Primary Rate	Unit	Rate	Unit
PARKS AND RECREATION DEPARTMENT FEES				
Recreational Programs				

Fees imposed For recreational programs offered by the City shall be set at the discretion of the Parks and Recreation Director, not to exceed the cost of the individual programs. The City's full cost of implementing an individual program may be calculated as follows:

Program Cost of Service = [(A x B) + C + D + E + F + G + H]

A = Estimated time For City staff to implement the individual program.
B = Applicable Hourly rates For the staff functions involved in the implementation of the individual program (below).
C = Actual cost incurred by the City For any outside service provider involved in the individual program.
D = Actual cost incurred by the City For any specific materials acquired For use during the individual program.
E = Prevailing facility rental and/or field use fees imposed by the City and reflected in its master fee schedule.
F = Prevailing technology fee (below).
G = Prevailing department/city administrative fee (below).
H = Actual costs incurred by the City to rent and/or use facilities/fields from other entities.

The calculated cost of service above represents the maximum fee that could be imposed by the City For an individual recreation program. The City may recover between 0% and 100% of the cost of service. Cost recovery targets may vary by individual program, at the discretion of the Parks and Recreation Director as determined during the seasonal development of the City's program offerings. The City may also set differential fee for residents and non-resident participants. Any person with a home San Carlos mailing address is considered a resident. A San Carlos P.O. box or business address will not be taken as proof of residency. A non-resident is someone who lives in another city. Non-resident fees will be charged at 20% of the class fee up to a $20 maximum per class.

Hourly rates For City Staff:

Full-time staff members of the Parks Division:	$149	Per Hour
Full-time staff members of the Recreation Division:	$137	Per Hour
Part-time staff members of the Parks Division:	$107	Per Hour
Part-time staff members of the Recreation Division:	$81	Per Hour
Technology Fee:	$2	Per Registrant
Department/City Administrative Fee:	$5	Per Registrant

The City may impose the following additional fees, as applicable

Refund Fee	$10	Per Registrant

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Parks and Recreation Department Fees

Service	Fee			
	Primary Rate	Unit	Rate	Unit
PARKS AND RECREATION DEPARTMENT FEES				
For services requested of City Staff For which no fee is listed in this Master Fee Schedule, the Department Director shall determine the appropriate fee based on the following Hourly rates For staff time involved in the service or activity:				
Full-time staff members of the Parks Division:	$149	Per Hour		
Full-time staff members of the Recreation Division:	$137	Per Hour		
Part-time staff members of the Parks Division:	$107	Per Hour		
Part-time staff members of the Recreation Division:	$81	Per Hour		

(1) Includes Janitorial, kitchen use, and facility staff. Additional charge For insurance as needed.
(2) Additional charge For insurance as needed.
(3) Includes facility staff. Additional charge For Janitorial services and insurance as needed.
(4) Included in banquet room rental fees; Additional fee For meeting rooms as needed.
(5) No food Permitted.
(6) Includes Janitorial, tarp, and facility staff. Additional charge For insurance as needed.
(7) Non-profit with 50% residents. Includes facility attendant. Additional charge For insurance and tarp set-up as needed.
(8) Includes Janitorial and facility staff.
(9) Additional charge For Janitorial services and insurance as needed. Non-Residents pay full fee.
(10) Included in room rental rates.

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Police Department Fees

Service	Fee	Unit
POLICE DEPARTMENT FEES		
Accident Report:		
Property damage only	$2	Per Report
Property damage with injuries	$2	Per Report
Fatality	$2	Per Report
County Jail Booking Fee	Actual	n/a
Crime Report	$2	Per Report
DUI Response	$174	Per Hour
False Alarm Response:		
First Call	$0	First Call
Subsequent Calls	$174	Per Hour
First Chance Fee	$195 Pass-Through Cost	n/a
Good Conduct Letter	$34	Per Letter
Impounded Vehicle Fee:		
Towed for Criminal Offense	$162	Per Instance
Towed for Other	$107	Per Instance
Unruly Gatherings	$178	Per Response

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Police Department Fees

Service	Fee	Unit
POLICE DEPARTMENT FEES		
Alarm Permit Fee (annual fee)	$27	Per Year (new and renewal)
Excessive Cats & Dogs (more than 3)	$107	Per Instance
Police Officer Subpoena	billed Per hour; see hourly rates	n/a
Record Review	$107	Per Instance
Tape of Radio Transmission	$101	Per Hour
Vehicle Abatement	billed Per hour; see hourly rates	n/a
Tape of Video Transmission	$101	Per Hour
Digital Photography (Per hard copy photo)	$8	Per Photo

For services requested of City Staff for which no fee is listed in this Master Fee Schedule, the Department Director shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity:

Non-Sworn Staff Members of the Police Department:	$101	Per hour
Sworn Staff Members of the Police Department:	$174	Per hour

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Public Works Department Fees

Service	Fee	Unit
PUBLIC WORKS DEPARTMENT FEES		
Condominium Subdivisions:		
Minor (up to 4 lots):		
Tentative Map		
a. Fee	$1,007	Each
b. Technology Fee	$19	Each
Final Map		
a. Fee	$1,007	Each, Plus Actual Surveyor Charges With $500 Deposit
b. Technology Fee	$19	Each
Medium (5 to 10 lots):		
Tentative Map		
a. Fee	$2,687	Each
b. Technology Fee	$51	Each
Final Map		
a. Fee	$2,687	Each, Plus Actual Surveyor Charges With $1,000 Deposit For Surveyor Charges
b. Technology Fee	$51	Each
Large (11 or more lots):		
Tentative Map		
a. Fee	$6,717	Each
b. Technology Fee	$127	Each
Final Map		
a. Fee	$6,717	Each, Plus Actual Surveyor Charges With $1,500 Deposit For Surveyor Charges
b. Technology Fee	$127	Each

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Public Works Department Fees

Service	Fee	Unit
PUBLIC WORKS DEPARTMENT FEES		
Final Map Revisions (per revision)		
a. Fee	$1,007	Per Revision, Plus Actual Surveyor Charges
b. Technology Fee	$19	Each
Land Subdivisions:		
Minor (up to 4 lots):		
Tentative Map		
a. Fee	$1,176	Each
b. Technology Fee	$23	Each
Parcel Map		
a. Fee	$2,351	Each, Plus Actual Surveyor Charges With $1,000 Deposit For Surveyor Charges
b. Technology Fee	$44	Each
Medium/Large (5 or more lots):		
Tentative Map		
a. Fee	$169	Per Hour With $2,500 Deposit
b. Technology Fee	$23	Each
Final Map		
a. Fee	$169	Per Hour Plus Actual Surveyor Charges With $5,000 Deposit
b. Technology Fee	$44	Each
Final Map Revisions (per revision)		
a. Fee	$1,007	Per Revision, Plus Actual Surveyor Charges
b. Technology Fee	$19	Each

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Public Works Department Fees

Service	Fee	Unit
PUBLIC WORKS DEPARTMENT FEES		
Improvements Within Right-of-Way:		
Plan Review & Checking (includes up to 3 reviews):		
up to $1,000.00		
a. Fee	$419	Each
b. Technology Fee	$7	Each
$1,000.01 to $5,000.00		
a. Fee	$672+8.39% of valuation >1K	Each
b. Technology Fee	$13	Each
$5,000.01 to $10,000.00		
a. Fee	$1007+6.73% of valuation >5K	Each
b. Technology Fee	$19	Each
$10,000.01 to $20,000.00		
a. Fee	$1,343+6.73% of valuation >10K	Each
b. Technology Fee	$26	Each
$20,000.01 to $50,000.00		
a. Fee	$2,015+6.73% of valuation >20K	Each
b. Technology Fee	$38	Each
$50,000.01 to $100,000.00		
a. Fee	$169	Per Hour With $2,500 Deposit
b. Technology Fee	$38	Each
$100,000.01 and up		
a. Fee	$169	Per Hour With $5,000 Deposit
b. Technology Fee	$38	Each

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Public Works Department Fees

Service	Fee	Unit
PUBLIC WORKS DEPARTMENT FEES		
Civil Onsite Stormwater Design		
Plan Review & Checking (includes up to 3 reviews):		
up to $1,000.00		
a. Fee	$419	Each
b. Technology Fee	$7	Each
$1,000.01 to $5,000.00		
a. Fee	$672+8.39% of valuation >1K	Each
b. Technology Fee	$13	Each
$5,000.01 to $10,000.00		
a. Fee	$1007+6.73% of valuation >5K	Each
b. Technology Fee	$19	Each
$10,000.01 to $20,000.00		
a. Fee	$1,343+6.73% of valuation >10K	Each
b. Technology Fee	$26	Each
$20,000.01 to $50,000.00		
a. Fee	$2,015+6.73% of valuation >20K	Each
b. Technology Fee	$38	Each
$50,000.01 to $100,000.00		
a. Fee	$169	Per Hour With $2,500 Deposit
b. Technology Fee	$38	Each
$100,000.01 and up		
a. Fee	$169	Per Hour With $5,000 Deposit
b. Technology Fee	$38	Each

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Public Works Department Fees

Service	Fee	Unit
PUBLIC WORKS DEPARTMENT FEES		
Utility Companies Plan Check:		
Point Repair / Installation		
a. Fee	$169	Each
b. Technology Fee	$3	Each
Linear Replacement		
a. Fee	$1,007	Each
b. Technology Fee	$19	Each
New Linear Installation		
a. Fee	$169	Per Hour With $2,500 Deposit
b. Technology Fee	$19	Each
Construction Inspection (Including Utilities):		
up to $1,000.00 (up to 2 inspections)		
a. Fee	$169	Each
b. Technology Fee	$3	Each
$1,000.01 to $5,000.00 (up to 2 inspections)		
a. Fee	$335+10.49% of valuation >1K	Each
b. Technology Fee	$6	Each
$5,000.01 to $10,000.00 (up to 3 inspections)		
a. Fee	$756+11.75% of valuation >5K	Each
b. Technology Fee	$14	Each
$10,000.01 to $20,000.00 (up to 4 inspections)		
a. Fee	$2,916+11.76% of valuation >10K	Each
b. Technology Fee	$25	Each
$20,000.01 to $50,000.00 (up to 6 inspections)		
a. Fee	$4,006+11.76% of valuation >20K	Each
b. Technology Fee	$46	Each

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Public Works Department Fees

Service	Fee	Unit
PUBLIC WORKS DEPARTMENT FEES		
$50,000.01 to $100,000.00		
a. Fee	$169	Per Hour With $2,500 Deposit
b. Technology Fee	$47	Each
$100,000.01 and up		
a. Fee	$169	Per Hour With $5,000 Deposit
b. Technology Fee	$47	Each
Post Construction Stormwater Device Inspection	$408	Per Device Per Year
Grading:		
Plan Review (includes up to 3 reviews):		
Minimum Fee	$279	Each
Per Cubic Yard Greater Than 200 Cubic Yards	$1.40	Per Cubic Yard
Technology Fee	$5	Each
Inspection:		
Minimum Fee	$591	Each
Per Cubic Yard Greater Than 200 Cubic Yards	$2.79	Per Cubic Yard
Technology Fee	$11	Each
Exception to the Winter Moratorium on Grading (per week)	$42	Each
Maps:		
AutoCAD Map: Digital Copy (format to disc):		
First Disc	$211	First Disc
Each Additional Disc of Same Map	$17	Each Additional Disc of Same Map
AutoCAD Map: Photocopy of Existing (color, up to 8.5"x11"):		
First Copy	$42	First Copy
Each Additional Copy of Same Map	$17	Each Additional Copy of Same Map

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Public Works Department Fees

Service	Fee	Unit
PUBLIC WORKS DEPARTMENT FEES		
GIS Map: Print/Photocopy (color, up to 8.5"x11") (per print)	$17	Per Print
Miscellaneous:		
Dirt Hauling	$11	Per Cubic Yard
Stand-Alone Sanitary Sewer Inspection	$218	Each
Video Review of Existing Sewer Lateral	$84	Each
Abandonment of R/W or Easement	$840	Plus Actual Surveyor Charges With $500 Deposit
Copy of Standard Specifications	Free via website, or see Admin Fees Photocopy/Printing Charge	n/a
Copy of Standard Details	Free via website, or see Admin Fees Photocopy/Printing Charge	n/a
Planning & Building Dept. Plan Check:		
Planning Referral	$504	Each
Building Dept. Plan Check of Onsite Civil Improvements (Without Grading)	$169	Each
Document Request (Subject to Deposit)	$169	Per Hour With $500 Deposit
Debris Box/Storage Container Permit	$84	Per Permit
Outside Sewer Agreement Fee	$169	Per Hour With $5,000 Deposit
Community Banner, Hang & Remove (For-Profit Organizations)	$302	Each
Community Banner, Hang & Remove (Non-Profit Organizations)	$0	Each
Driveway Approach Inspection	$252	Each
Wide Load Processing (1)	$16	Each
Sidewalk Dining and Outdoor Display Approval (initial)	$252	Each (initial review)

CITY OF SAN CARLOS
MASTER FEE SCHEDULE
Schedule of Public Works Department Fees

Service	Fee	Unit
PUBLIC WORKS DEPARTMENT FEES		
Sidewalk Dining and Outdoor Display Approval (annuall)	$252	Each (annual review)
Temporary NO Parking Signs	$1	Per Sign
Curb Painting for Five-Year Parking Restriction (per space)	$546	Per Space
Semi-Annual Permit Parking in City Lots	$26	For Six-Month Permit
Temporary Occupancy at 2-Hour Space in Parking Plazas	$81 + $25/day	Per Request

NOTE: Starting Work Without A Permit	Actual Cost	Per Permit

For services requested of City Staff for which no fee is listed in this Master Fee Schedule, the Department Director shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity:		
Maintenance Staff Members of the Public Works Department:	$100	Per Hour
Engineering Staff Members of the Public Works Department:	$169	Per Hour

While expressed as a flat fee in the above schedule, the Technology Fee is intended to be applied as a percentage of the total permit fee, as listed below. In cases where fees are calculated based on variables, the following percentage should be used in assessing the Technology Fee.		
Technology Fee:	1.90%	Of Fee

Traffic Impact Mitigation Fees		
Office	$3,382	Per 1,000 Square Foot
Lab	$2,271	Per 1,000 Square Foot
Manufacturing	$1,680	Per 1,000 Square Foot
Warehouse	$136	Per 1,000 Square Foot
Restaurant (High turnover)	$24,786	Per 1,000 Square Foot
Retail	$8,512	Per 1,000 Square Foot
Single Family Residential	$2,271	Per Dwelling Unit
Apartment	$1,408	Per Dwelling Unit
Condominium	$1,180	Per Dwelling Unit
Hotel	$1,339	Per Room
Medical Office	$8,444	Per 1,000 Square Foot

(1) State mandated fee.