

CITY OF SAN CARLOS
Interoffice Memo

TO: City Council
FROM: Brian Moura, Assistant City Manager
SUBJECT: Council Newsletter

DATE: January 18, 2013

City Manager

Update on San Carlos Medical Center Construction

Palo Alto Medical Foundation has started the New Year with an update to the City on the construction progress on their upcoming San Carlos Medical Center located at 301 Industrial Road. According to PAMF, the project site is “humming” with an average daily construction work force of 100. Despite the recent sunny days, much of the site is still waterlogged so the remaining work on the waterlines is slow.

Structural progress has been noticeable. The foundation for the clinic has been poured and the large crane is placing the last of the steel I-beams this month. Steel work will on the bridge and “hub,” which will eventually connect the medical center with the hospital and surgery center, will take one week. Retaining walls for the parking structure will be built next week in preparation for the foundation pouring.

On February 1, the crew will sign and install the last I-beam as part of the “topping out” of the structure. (In observance of Martin Luther King, Jr. Day, there will be no work on site on Monday, January 21.)

PAMF has a web cam on the site to track the progress of the construction work. They invite the public to follow the project this way at <http://oxblue.com/open/skanska/pamfsancarlos>



San Carlos Medical Center - Aerial view at the end of December 2012



Steel erection progress at two months

CalTrain Modernization Update

On December 20, 2012 the Caltrain Modernization (Cal Mod) Local Policy Maker Group held its first meeting at the SamTrans Building in San Carlos. The meeting was attended by Council Member Ron Collins, Assistant City Manager Brian Moura and a representative from the GESB Board. Highlights of that meeting included:

1. Presentation on the Caltrain Corridor Electrification Project Environmental Impact Report process that starts in late January 2013.
2. An overview of the Updated Agreement between the California High Speed Rail Authority and the Peninsula Corridor Joint Powers Board. (Comments on this letter are scheduled for review by the San Carlos City Council at the Council's first meeting in February).
3. An update on the two Blended Systems planning studies for potential shared use of the Caltrain Corridor by an electrified Caltrain system and California High Speed Rail if high speed rail funding becomes available in the future.

The next meeting of the Cal Mod Local Policy Maker Group will be held on January 24th at 6:00 pm at the SamTrans offices. As with the first meeting, Staff will post the agenda and packet for the January meeting on the City Web Site once it becomes available.

Administrative Services

Award for City Budget

The City has received the Distinguished Budget Presentation Award for the fiscal year beginning July 1, 2012 from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by the City. It reflects the commitment of the City Council and staff to meeting the highest principles of government budgeting. This is the fourth time that the City has received this award.

In order to receive the budget award, the City had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well the City's budget serves as a policy document, a financial plan, an operations guide, and a communications device. Budget documents must be rated "proficient" in all four of categories to receive the award.

Recruitment Updates

Here are some quick updates from the Human Resources Division of the Administrative Services department on recruitment and testing to fill vacant positions at the City:

- Applications for the Recreation Leader I and Recreation Leader II positions (Youth Center) in the Parks & Recreation department will be accepted until the positions are filled.
- Applications for the position of Maintenance Worker in the Public Works Department will be accepted until Friday, January 18th.
- Applications for the positions of Associate Engineer and Public Works Inspector in the Public Works Department will be accepted until Friday, February 8th.

Recruitment Firm Hired

The City has hired a recruiting firm, Alliance Resource Consulting, to assist with the recruitment for the positions of Parks & Recreation Director and City Engineer. Applications for the Parks & Recreation Director are in the initial screening process and the first round of interviews is tentatively scheduled the week of February 8th. The recruitment for the City Engineer is in the final stages and it is anticipated that the position will be filled in early February.

Community Development

Business Outreach and Retention Meeting with Novartis

Among the Council's Six Month Strategic Objectives for enhancing economic development is to implement a Business Outreach and Retention Program, meeting with key businesses to gain a better understanding on how the City can assist with local business expansion, as well as guide attraction and recruiting efforts. Specifically, the meetings with businesses are intended to:

- Gain a better understanding of the operation of the business
- Understand the challenges the company faces
- Understand why the company chose to locate in San Carlos
- Discuss the company's potential for future expansion and how to provide for that in San Carlos
- Discuss beneficial marketing programs or events hosted by the City or the Chamber
- Discuss other businesses the City might recruit that would benefit the company

On Friday, January 11th, we held the first such meeting with the pulmonary therapeutics division of Novartis on Industrial Road. Attending from the City were Councilmember Olbert, City Manager Maltbie, Community Development Director Savay, and Economic Development & Housing Manager Sawicki. Novartis staff provided a tour of their facility, described their operations and the business direction of their unit. They also took this opportunity to discuss how the City can assist in addressing one of their greatest concerns at this location in San Carlos: the significant impact of flooding from Belmont Creek which runs past their property.

Planning Business Showcase Event

Another Strategic Objective for economic development is to prepare a plan for a business showcase event and present it to the City Council for action. Staff has worked with the Economic Development Advisory Commission (EDAC), the Chamber of Commerce and the newly-reconstituted Economic Development Partnership (members of City Staff, EDAC, and the Chamber in an active collaboration) to begin building the framework for a plan that is expected to be presented to the Council in February.

Preliminary recommendations are to focus the event on the Building Materials and Supplies sector, hold it at a location in the Industrial Area on a weekend this Summer, accompanied with food, drink and entertainment, and to use advertising to draw a regional audience. Further details, particularly a proposed budget, are still in process. As part of preparing a budget, staff will soon be issuing a Request for Proposals from event coordinators and marketing professionals. Also, if Council approves of the plan when presented, we hope to begin implementation as soon as possible.

Fire

Two Plane Crashes at San Carlos Airport

Two separate plane crashes occurred within 5 days of each other at the San Carlos Airport. Fortunately both were non-injury crashes that occurred on landing. The San Carlos Fire Department along with various other agencies including law enforcement responded to both incidents.

On Monday January 7th at 10:17 a.m. the Fire Department was dispatched to a reported plane crash at the San Carlos Airport. While responding to the call, units were informed that the plane had come to rest just off the south end of the main runway. Upon arrival fire crews found a small twin engine plane just over the levee with its nose resting at the edge of the slough. All occupants were safely out of the plane and stated that they were uninjured. After checking the plane for any hazards (e.g. leaking fuel, fire hazard, etc.) and ensuring the notification of appropriate agencies had occurred, the Fire Department turned the incident over to airport officials. It appeared the plane had overshot the runway upon landing, however the official cause of the crash is under investigation.

On Saturday 1/12/13 at 11:16 a.m. the fire department was dispatched on another plane crash reported at the San Carlos Airport. Upon arrival fire personnel observed a plane resting on its belly on the runway. While the crews were gaining access to the airfield they were cancelled by airport personnel. There were no injuries and the plane was secure from any hazards. The plane appeared to have landed without the use of its landing gear. The official cause is also still under investigation.

Green Programs & Climate Protection

San Carlos Recognized for 12% Greenhouse Gas Reduction

Two statewide groups – the Institute for Local Government and the Statewide Energy Efficiency Collaborative – have recognized the City of San Carlos for its work in reducing energy consumption and greenhouse gas emissions in our City Government Operations. The award comes after the City Council unanimously approved the 2010 City Greenhouse Gas Emissions Report and this document was submitted for review. A copy of the Announcement and Award Certificate is attached to the newsletter.

Police

Tip-A-Cop Dinner Fundraiser at Morty's

On Thursday, January 24th, Morty's Restaurant at 1037 Laurel Street is hosting a fundraising event for Special Olympics. Tip-A-Cop is part of the Law Enforcement Torch Run, is a year-round fundraising and awareness campaign that is organized and managed by law enforcement professionals. Assisting the food servers and taking donations at Morty's at that event will be Captain Greg Rothaus, Lieutenant Mark Robbins and other Sheriff's Office personnel.

Interrupted Burglary at CVS

Around 5:30 pm on January 16th, deputies responded to CVS Pharmacy on El Camino Real to speak with the manager who called about an attempted burglary. The manager reported that a suspect was interrupted while attempting to steal \$815 worth of electric toothbrushes and other expensive hygiene accessories. When confronted, the suspect told the manager, "I'm just trying to make a buck like you." The suspect then fled before deputies arrived. The suspect was described as a white male in his mid-20's, approximately 5'10" with a slim build, receding red hair, and bad teeth. He fled the store leaving all the items behind.

Petty Theft Suspect Arrested for Drugs

On Monday, December 17th at 12:40am, deputies responded to a report of a robbery in progress at the Holly Gas & Diesel station at the corner of Holly Street and Industrial Blvd. Sheriff's deputies arrived within forty seconds of the initial call and subsequently detained a suspect who matched the broadcasted description.

The clerk told deputies that the suspect entered the convenience store and asked him for a pack of cigarettes. When the clerk turned his back to him, the suspect reached over the counter, grabbed an undetermined amount of coins from the register, and then walked out of the store. Deputies determined that the crime was only a petty theft and the clerk declined to press charges.

However, when deputies searched the suspect, a usable amount of methamphetamine and a glass smoking pipe were found in his possession. He was arrested for possession of methamphetamine, and arrested for the second time that night. He had been released on bail from the Maguire Correctional Facility only three hours prior to committing this crime for possession of methamphetamine, possession of drug paraphernalia and committing a felony while on bail.

Man with a Sword & Pitbull

On the same day of the tragic shooting in Newtown, Connecticut, Sheriff's deputies responded to the area of Edgehill and Cordilleras to investigate the report of a man with a pit bull that was swinging a sword. The subject was contacted in the 100 block of Edgehill and had apparently discarded the "fake" Halloween sword in the bushes prior to our arrival. The sword was retrieved and was confirmed as a fake. The reporting party contacted the deputy holding the sword and advised him that he called because he was so shaken by what happened in Connecticut. The subject apologized to the man and deputies for his poor decision-making.

Public Works

New Street Light in 1900 Block of Belmont Avenue

Public Works maintenance received a request for a street light from a couple of the residents in the 1900 block of Belmont Avenue. Staff reviewed the request and found an existing power pole between 1910 and 1920 Belmont which could accommodate a new light at a minimal cost increase to the City.

Letters were sent to neighboring properties within viewing distance of the proposed street light to determine if there were any objections to a new street light. Receiving only positive responses for the additional street light, our street light contractor Cal-West Lighting completed the installation on January 3rd.

Closed Circuit Television Sewer Cleaning and Inspection

The sewer cleaning and inspection project initiated in May 2012 is now complete. Now that data has been gathered in the city, a formal decision process can be established to determine the timing and appropriate course of actions for rehabilitating defective pipe. Such activities may include periodic and/or targeted maintenance or capital improvements in the form of point repairs, slip-lining or pipe replacement.

Prioritization of which sewer line segments to address first will take into consideration factors from other studies and reports such as capacity needs, high frequency Sanitary Sewer Overflows (SSOs) locations, cost-effectiveness and comparison of various treatment alternatives. Public Works will also analyze project timing so that the utility trench work is completed ahead of other capital improvements such as the annual sidewalk repair and street resurfacing program surface improvements.





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FOR IMMEDIATE RELEASE:

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San Carlos Recognized for Sustainability Accomplishments City Achieves a 12 Percent Reduction in Greenhouse Gas Emissions

Sacramento, CA – The Institute for Local Government and the Statewide Energy Efficiency Collaborative honored the City of San Carlos' sustainability accomplishments as a part of its participation in a statewide sustainability and climate change recognition program, the Beacon Award: Local Leadership toward Solving Climate Change.

San Carlos is being recognized for its continued progress in its efforts to reduce greenhouse gas emissions, adopt environmental policies that reduce energy consumption, reduce costs, address climate change and promote sustainability. The recently completed and approved City Government Operations Greenhouse Gas Inventory report for the year 2010 revealed that since 2005, the city government has reduced its greenhouse gas emissions by 12 percent. This achievement is in line with the city's continued work towards a goal of a 20 percent reduction in greenhouse gas emissions by 2020.

Examples of San Carlos' sustainable green programs and climate protection projects include:

- Working with Rethink Waste, Recology and South Bay Recycling to bring Weekly Single Stream Recycling and Food Scrap and Organics Recycling to single family residential customers. These new programs have led to the recycling rate among these customers increasing from around 50 percent to almost 70 percent in just two years.
- Purchasing hybrid vehicles in the city vehicle fleet as vehicles comes up for replacement, thus reducing gasoline use and saving the city money.
- Retrofitting over 100 city street lights along Industrial Road and Brittan Avenue with more energy efficient LED lights, thus saving energy and money.



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- Installing more energy efficient lighting at city buildings using EECBG grant funding from the State and Federal Government that was matched with city funds and PG&E rebates.
- Initiating a compost recycling program at all city buildings to reduce the amount of green waste being disposed at the land fill.

“San Carlos continues to make progress on its efforts to make our community and region a better place to live through environmental programs and climate protection measures. We are developing strategies to reduce greenhouse gas emissions that will continue to reduce San Carlos’ impact on global warming,” stated Assistant City Manager Brian Moura. “We are taking proactive steps that simultaneously improve the quality of our services, reduce costs and inspire our residents to join in our climate protection program.”

In addition, the City has embarked upon additional energy savings programs since 2010 with the help of San Mateo County Energy Watch, Bright Lights and PG&E. These measures have resulted in additional reductions in energy use and cost savings to the City and will be reflected in the next City Government Agency Greenhouse Gas Inventory report, scheduled in the near future.

“We applaud San Carlos’ leadership to promote sustainability at the local level,” said James Keene, chairman of the Institute for Local Government’s board of directors and Palo Alto city manager. “San Carlos’ accomplishments save money, foster vibrant communities and ultimately help local residents and businesses. Cities and counties around California can learn from San Carlos’ efforts.”

Additional information about San Carlos’ participation in the Beacon Award program is available at www.ca-ilg.org/BeaconAward/SanCarlos.

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About the City of San Carlos

The City of San Carlos is a city of 28,400 that is located in Silicon Valley and is one of 20 cities in San Mateo County. Well known as “The City of Good Living”, San Carlos continues to be a leader in the region and the state in adopting environmental programs and measures to respond to resident and business desires to become a better place to live, work and visit. For more information visit: www.cityofsancarlos.org

About the Beacon Award

The Beacon Award: Local Leadership Toward Solving Climate Change, sponsored by the Institute for Local Government and the Statewide Energy Efficiency Collaborative, is a statewide program recognizing California cities and counties that are working to reduce greenhouse gas emissions, save energy and adopt policies and programs that promote sustainability. The



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Beacon Award program is funded by California utility ratepayers and administered by Southern California Gas Company, San Diego Gas & Electric Company, Pacific Gas and Electric Company and Southern California Edison, under the auspices of the California Public Utilities Commission. www.ca-ilg.org/BeaconAward

About the Institute for Local Government

The Institute for Local Government is the nonprofit research and education affiliate of the League of California Cities and the California State Association of Counties. The Institute's mission is to promote good government at the local level with practical, impartial and easy-to-use resources for California communities. www.ca-ilg.org

About the Statewide Energy Efficiency Collaborative

The Statewide Energy Efficiency Collaborative (SEEC) is an alliance to help cities and counties reduce greenhouse gas emissions and save energy. SEEC is a collaboration between three statewide non-profit organizations, including the Institute for Local Government, and California's four Investor Owned Utilities. www.californiaseec.org

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PROUD PARTICIPANT



Local Leadership Toward Solving Climate Change

City of San Carlos

Interim Accomplishments

Greenhouse Gas Emissions

5% Agency Greenhouse Gas Reductions	1/2013
10% Agency Greenhouse Gas Reductions	1/2013



Learn more about San Carlos' accomplishments at www.ca-ilg.org/BeaconAward/SanCarlos.

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