

**CITY OF SAN CARLOS**  
**COST OF SERVICES (USER FEES) FY 2017-18 (Effective August 12th, 2017)**  
*Schedule of Police Department Fees*

Service	Fee Unit / Type	Notes	Adopted Fee / Deposit
<b>Accident Report</b>		[1]	
Property damage only	per report		\$ 2
Property damage with injuries	per report		\$ 2
Fatality	per report		\$ 2
<b>County Jail Booking Fee</b>			County fee
<b>Crime Report</b>	per report		\$ 2
<b>False Alarm Response</b>			
First Response	first call		Fee Waived
Subsequent Calls	per call		\$ 183
<b>Processing First Chance (Starvista)</b>	city fee		\$ 144
<b>Good Conduct Letter</b>	per letter		\$ 23
<b>Impounded Vehicle</b>		[2]	
Towed for criminal offenses	per instance		\$ 91
Towed for all other offenses (abandoned, blocking driveways, etc.)	per instance		\$ 91
<b>Unruly Gatherings</b>		[3]	
First Call			\$ -
Subsequent Calls	per hour		\$ 273
<b>Alarm Permit</b>			
New	initial fee		Fee Waived
Renewal	per year		Fee Waived
<b>Processing Permit for Excessive Cats &amp; Dogs</b>	per instance		\$ 91
<b>Processing Police Officer Subpoena</b>	per hour		\$275/day deposit per GC
<b>Tape of Radio/Video Transmission, Digital or Hard-copy Photographs</b>	Per Request		actual cost of materials
<p><b>For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.</b></p>			
Non-Sworn Staff Members of the Police Department:	per hour		\$ 91
Sworn Staff Members of the Police Department:	per hour		\$ 273

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**[Notes]**

[1] CA VC 20012 allows for recovery of the actual cost of providing accident report copies

[2] Towing charges are separate

[3] In accordance with Municipal Code Chapter 9.32.030/040, "Whenever the Police Department makes **additional or subsequent** calls within twelve hours to an unruly gathering, the police personnel making the subsequent calls are providing special emergency and security services.." "The charge for providing such services during a subsequent call to an unruly gathering shall be based on hourly pay rates."