6.15.18

Updates and information on programs and projects at the City of San Carlos.

City Manager

Fall Citizens Academy Registration Now Open
Registration for the fall 2018 Citizens Academy is now open. Sessions will be held on consecutive Wednesday evenings from September 5th through October 24th with a final graduation ceremony on Tuesday, October 30th.

The Citizens Academy is modeled after community leadership programs offered by a number of communities throughout the country. It offers participants the opportunity to meet City leaders and interact with department heads while learning about how departments operate, how City funds are allocated, how decisions are made and how to become a more involved and informed citizen.

Community members can visit http://www.cityofsancarlos.org/citizensacademy for additional information and to apply online. Applications will be accepted through August 17, 2018.

Administrative Services

Here are some quick updates from the Human Resources Division of the Administrative Services Department on recruitments to fill vacant positions at the City.

Recruitments in Progress:
- Senior Engineer – Interviews will be held on June 27th
Recently Adopted Ordinances

Ordinance 1530 – Amending Residential Design Review Committee Membership

Due to difficulties filing recent Residential Design Review Committee (RDRC) vacancies and repeated member absences, the City Council conducted a public hearing on May 14, 2018 and introduced Ordinance 1530 removing the Residential Design membership criteria from the Municipal Code. At that meeting, the Council also approved Resolution 2018-053 establishing the composition of the RDRC as follows:

1) One Planning Commissioner;
2) An architect or licensed design professional under contract with the City to serve on the RDRC;
3) A community member with professional design experience appointed by the City Council; and
4) An alternate architect or licensed design professional under contract with the City to serve on the RDRC in the event that a community member is not appointed or unavailable to attend a meeting.

Ordinance 1530 was adopted on June 11, 2018 and will be effective on July 11, 2018. The new composition of the RDRC will be in effect for the July 16, 2018 regular RDRC meeting.

Any questions relating to this Ordinance should be directed to Lisa Costa Sanders, Planning Consultant, at LCostaSanders@cityofsancarlos.org.

Fire

Fire Department Drone Finds Stranded Boaters

This past Memorial Day, a local mother and son became stranded in their sailboat near Redwood Creek in the San Francisco Bay. The victims were able to place a 911 call, which helped narrow-down their approximate location, but it was the Redwood City Fire Department (which also staffs San Carlos) drone that ultimately pinpointed their exact latitude and longitude. Firefighters were able to relay critical information to mutual aid partners not yet on scene. In conjunction with the U.S. Coast Guard and the Menlo Park Fire Protection District, the uninjured victims were brought ashore and their boat was anchored near the Westpoint Harbor in Redwood City.

The Drone Program was introduced as a means of better serving residents and visitors to the area. Since the program’s inception in 2017, the Fire Department’s drones have been used on hazardous materials incidents, structure fires, mutual aid requests, boaters in distress and internal training videos. Currently, Redwood City/San Carlos uses two drones for incident
response and training; but with federal grant money arriving soon, the fleet will increase in size and capability.

The picture provides a glimpse of the pilot’s view as the drone approaches the stranded boaters. Taken from approximately a quarter mile away and at an altitude of 300 feet.

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**Parks & Recreation**

**Summer Camp Staff Training**
To prepare for nine weeks of Adventure Camp beginning next week, our part-time summer camp staff attended our In-Service Training this week. Over 30 staff participated in the week-long training, which included City and Department policies and procedures, CPR & First Aid, Exposure Control, Mandated Reporting and Defensive Driving. In addition to these valuable sessions, staff took part in ice breaker and team building activities and programs activities and games for the upcoming summer.

**Senior Day at the County Faire**
Adult Community Center (ACC) staff attended the San Mateo County Faire “Senior Day” Exhibitors Hall on Tuesday. Staff set up a table and handed out information and flyers on the variety of programs offered through the ACC. Over 1,000 seniors visited the faire on this day, many of who stopped by the San Carlos ACC booth. Lunch coupons, funded by Sequoia Healthcare District, were one of the prize wheel items visitors could win and are used as a marketing and recruitment technique to attract more seniors to our meal program offered each day. In addition, over 200 seniors signed up for our ACC Courier newsletter.

**Community Movie Night in the Park – June 22**
Next Friday kicks off our Community Movie Nights in the Park, in partnership with the Sheriff’s Activities League, with a showing of Disney’s *Moana*! The movie will be held at Burton Park under the stars and will begin at sunset, approximately 8:30 p.m. Movies are free to the community.

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**Police**

**Residential Burglary**
On June 1st at approximately 7:45 p.m., deputies responded to the 1300 block of Chestnut Street on the report of a residential burglary. Unknown suspects entered the victim’s home via an unlocked side door and stole a jewelry box that contained approximately $6,000 worth of miscellaneous jewelry. No surveillance cameras captured the burglary. A report was taken and forwarded to the Detective Bureau for further investigation.
**Commercial Burglary**
On June 2\textsuperscript{nd} at approximately 6:00 a.m., deputies responded to West Marine, located at 1119 Industrial Road, on the report of a smashed front window. It was discovered that the previous night at approximately 11:00 p.m., an unknown suspect smashed the front window of the store using a mallet. Once inside the store, the unknown suspect was observed on surveillance cameras running around for approximately 20 seconds before exiting the store empty handed. A report was taken and forwarded to the Detective Bureau for further investigation.

**Stolen Vehicle**
On June 4\textsuperscript{th} at approximately 10:30 a.m., deputies responded to House of Wreckers at 161 Industrial Road on the report of a stolen vehicle. It was discovered that a tow truck belonging to House of Wreckers was stolen from the back parking lot of the business. Unknown suspects cut a padlock on the fence to gain access to the parking lot. There are no surveillance cameras in the area. A report was taken and forwarded to the Detective Bureau for further investigation.

**Auto Burglary**
On June 6\textsuperscript{th} at approximately 9:20 p.m., deputies responded to Chase Bank at 845 Laurel Street on the report of two burglaries of vehicles belonging to Chase Bank employees. The unknown suspects smashed the car windows to remove a laptop computer and carrying bag from each vehicle. There were no witnesses to these burglaries. The estimated loss for both vehicles was $2,500 and the estimated damage per vehicle was $300. A report was taken and forwarded to the Detective Bureau for further investigation.

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**Public Works**

**Community Outreach Meeting**
On May 29, 2018, Public Works staff hosted a community outreach meeting with the residents affected by the 2018 Pavement Rehabilitation Project. The meeting was held at Arundel Elementary School. Staff and the Design Consultant presented the various pavement rehabilitation methods, the project impacts to the neighborhood and the ultimate benefits for the residents. In addition, community members provided feedback, concerns and questions. The event was attended by over 20 residents who appreciated the project outreach and the opportunity to discuss the upcoming pavement project and schedule. Construction is anticipated to begin in late July 2018.

**Traffic Signal at Industrial Road and East San Carlos Avenue**
The new traffic signal at the intersection of Industrial Road and East San Carlos Avenue is now operational. This new signal will assist vehicles, cyclists and pedestrians making turn movements at East San Carlos and Industrial Road. Lane striping was also reconfigured to include a new designated left turn lane, which is supported by a left turn arrow light on the new signal. New crosswalks, striping, upgraded curb ramps and pedestrian push buttons for signal activation were also included in the project.
Update on Removal of Eucalyptus Trees

Beginning the week of June 25th and continuing over the next six weeks, the City of San Carlos will remove eucalyptus trees in the public right-of-way along San Carlos Avenue, from Charlton Street to Sycamore Street. These trees continue to pose a public safety danger due to their age, large size, regular limb failure and falling risk. On June 18th, one week prior to the start of tree removal, the Contractor will be placing advanced traffic warning signs informing the public of possible delays on San Carlos Avenue. Additionally, the residents along the San Carlos Avenue corridor in the vicinity of the work will receive letters informing them of the work and providing information. This information will also be posted on our social media channels and the City’s website.

A total of 19 trees will be removed. Three trees will be removed by PG&E since these trees directly affect its facilities. The Contractor will remove trees between Charlton Street and Plymouth Avenue and move eastward towards Sycamore Street. The work will require the complete closure of the affected block on San Carlos Avenue. All tree removal activities will occur Monday to Friday, from 9:00 a.m. to 4:00 p.m. The public will be strongly advised to take alternate routes during the duration of the project work.