9.14.18

Updates and information on programs and projects at the City of San Carlos.

City Manager

Non-Profit Grant Program Spotlight: Healthy Cities Tutoring

Healthy Cities Tutoring was awarded a grant of $5,000 through the City's Non-Profit Grant Program for Fiscal Year 2018-19. The grant will assist in the recruitment and training of community volunteers who are placed with San Carlos public school students seeking extra guidance and support.

Healthy Cities Tutoring has been providing educational and mentorship services to the San Carlos community since 1996. Over 300 San Carlos community members are engaged in volunteer work with Healthy Cities Tutoring, making a positive difference for children and families in San Carlos. Senior citizens, high school students, parents, business owners and service club members all join in the effort to give back and help others, offering students a better chance at succeeding in school. Healthy Cities Tutoring provides a model program for students in need while offering a robust, organized volunteer opportunity for its residents.

More information can be found at [www.healthycities.site](http://www.healthycities.site).

Administrative Services

Here are some quick updates from the Human Resources Division of the Administrative Services Department on recruitments to fill vacant positions at the City.
Open Recruitments

- Recreation Leader I (Part-time) – Recruitment closes on September 14\textsuperscript{th}
- Sustainability Coordinator (Part-time) – Recruitment closes on September 14\textsuperscript{th}
- Management Analyst (Public Works) – Recruitment closes on September 21\textsuperscript{st}
- Facility Attendant (Full-time) – Recruitment closes on September 26\textsuperscript{th}

Recruitments in Progress

- Maintenance Worker – Background checks in progress
- Program Coordinator (Part-time) – Background check in progress

Upcoming Recruitments

- Associate Planner

Audit Update

The City’s financial statement auditors, Maze & Associates, are on-site from September 10\textsuperscript{th} – September 21\textsuperscript{st} performing the fiscal year-end audit. They will be working out of the Quest Conference Room during this time.

The State of California Controller’s Office will also be on-site from September 18\textsuperscript{th} – September 19\textsuperscript{th} preparing the Annual Street Report. They will be working in the Endeavor Conference Room at that time.

Community Development

On-Street Dining Update

On August 27\textsuperscript{th}, City staff provided the City Council with an update on the On-Street Dining Pilot Program. The Pilot Program began in 2015 with the goal of studying the impacts of On-Street Dining on Laurel Street by allowing a small number of restaurants to construct on-street dining locations. The first site to be built was located at Town, and has now been in operation for 18 months.

With the pilot period now ended, the City Council has directed staff to begin considering options to make the program permanent and open the opportunity to additional restaurants. A key factor in this direction was the opening of the new garage at Wheeler Plaza, which consists of over 200 parking spaces, and will result in a net gain of 66 spaces compared to the previous parking lot.

Over the coming months, staff will be studying items such as design, space, and fee requirements, as well as what limitations should exist on the number of on-street dining locations and where they can be built. Once this period is complete, staff will bring options before the Council for consideration of adopting a formal City Ordinance.
Single-Family House Size/RS-6 Development Standards Update

At the Planning Commission’s third study session evaluating the Single-Family House Advisory Committee (SHAC) recommendations, the Planning Commission directed staff to return with the following proposed amendments:

1) Implement a Floor Area Ratio (FAR) to control the size of houses. The Commission would like to evaluate a sliding scale FAR that would allow a larger FAR for smaller lots and slide to a smaller FAR as a lot size increases. The Commission also supported leaving lot coverage at 50% as it currently stands to encourage single-story construction.

2) Allow an option for narrow lots (60 feet wide or less) to provide one covered parking space in a garage/carport with one uncovered parking space in the driveway provided the driveway is two-cars wide.

The Commission also agreed on the following changes for the Hillside Overlay Zone to reduce the mass and appearance of homes:

1) Establish a maximum wall height: 16 ft. for one story; and 25 ft. for two-story (the overall maximum height of the structure would be retained at 35 ft.)

2) Limit basement exposure from the current 6 ft. maximum to 3 ft. maximum.

Following three study sessions and separate in depth review meetings with staff, the Commission believed the SHAC’s recommendations to control mass by limiting the main body of a house, with provisions for smaller extensions (also known as the ‘Main Body’ and ‘Wing’ concept), were too complex and progressive at this time. In addition, local architects had been advocating for a simpler FAR/Lot Coverage approach as were the ‘Good Growth San Carlos’ advocates Brett Cowan and Christian Vescia.

Staff anticipates the Commission making a recommendation to the City Council during its meeting of September 17th or at its first meeting in October. Subsequently, the City Council would then consider formal ordinance changes in October or November. The staff report for the Planning Commission meeting of September 17th will be available on the City website by the end of the week of September 10th.

For further information and background, please visit the project webpage at: www.cityofsancarlos.org/singlefamilyhousesize.

Fire

Mutual Aid Update

In addition to our mutual aid responses to fires in California, Captain Julie Gardner is currently in Hawaii as part of the response to Hurricane Olivia. She is staged there with other Urban Search and Rescue (USAR) resources to quickly respond to emergencies as the hurricane impacts the islands. Last
month we also pre-staged Captain Gardner and Captain Justin Velasquez in Hawaii for Hurricane Lane.

Structure Fire
On September 4th at 6:00 a.m., San Carlos Fire responded to 842 Quarry Road on a report of a structure fire. First arriving units found an industrial building with smoke showing. They were also informed that there was someone trapped inside. Fire crews entered the building and found a pile of cardboard was on fire and the sprinkler system had activated and limited the growth of the fire. Engine 13 extinguished the fire while other crews searched the building and confirmed no victims were inside.

Investigating crews discovered an illegal living area inside the large industrial building and evidence people may have been living there. The San Carlos Building Official responded to address the issue. We will continue to investigate this fire and work in a coordinated effort with other City departments to resolve this issue and also determine if this is an issue in other buildings in the area.

Police

Shoplifting
On September 4th at approximately 3:00 p.m., deputies responded to the Home Depot at 1125 Old County Road on the report of a shoplifting that had just occurred. Three unknown suspects stole seven sets of power tools valued at $1,800 from the store and left the scene in a waiting vehicle. Deputies were able to retrieve surveillance video from Home Depot’s camera system, which showed the three suspects inside the store. Local law enforcement agencies were advised to be on the lookout for the suspects.

Vehicle Burglary & Felony Theft
On September 10th at approximately 9:00 p.m., deputies responded to the intersection of Industrial Road and Washington Street on the report of a vehicle burglary. An unknown suspect broke the victim’s right rear passenger window and stole a purse that was sitting on the back seat. The suspect left the scene in a waiting vehicle and later purchased goods totaling $2,455 in Foster City and Union City. Suspect vehicle information in the Automated License Plate Reader (ALPR) database is currently being reviewed.

In both cases reports were taken and forwarded to the Detective Bureau for further investigation.

Public Works

The existing traffic signal at the intersection of Laurel and Holly Streets is being upgraded by the developer of Wheeler Plaza as part of the project. The contractor has begun the preliminary work to install the signal controller and wiring for the signal and pedestrian control.
At this time, the total duration to complete the work by the developer and PG&E is estimated to be three months.

Prior to the activation of the traffic signals, Public Works will be placing changeable message boards at the intersection to bring attention to the new signal and provide advanced noticing for drivers and pedestrians.