Updates and information on programs and projects at the City of San Carlos.

City Manager

Fiscal Year 2019-20 Community Non-Profit Grant Program

Call for Applications Closing Date: March 1, 2019 5:00 p.m.

The City released a Request for Applications on January 15th seeking applications from qualified community non-profits for funding through the City’s Community Non-Profit Grant Program (Grant Program) for Fiscal Year 2019-20. The Grant Program supports community groups and individuals who contribute to the development and well-being of the San Carlos community. Every two years as part of the biennial budget, the City Council considers establishing funding for this competitive Grant Program. Please visit www.cityofsancarlos.org/NonProfitGrant to view the Call for Applications for additional details and how to apply.

Questions about this Call for Applications should be directed to Nicole Scott, Senior Management Analyst, at nscott@cityofsancarlos.org or (650) 802-4204.
Administrative Services

Here are some quick updates from the Human Resources Division of the Administrative Services Department on recruitments to fill vacant positions at the City.

Open Recruitments
- Sr. Administrative Clerk (Parks & Recreation) – Recruitment closes on February 19th
- Management Analyst (Community Development) – Recruitment closes on March 1st
- Recreation Leader I & II (Summer Seasonal) – Recruitment closes on March 15th
- Summer Interns (City Manager & Public Works) – Recruitment open until filled

Recruitments in Process
- Maintenance Worker – Recruitment closes on February 11th

Upcoming Recruitments
- Part-time Program Coordinator (Summer Seasonal – Parks & Recreation)

Financial Services Update
The City of San Carlos issued a Request for Proposals (RFP) for Banking and Merchant Services on February 1, 2019. The City currently administers five checking accounts for the following: the City of San Carlos; the City’s Successor Agency; the City/County Association of Governments of San Mateo County (C/CAG); the South Bayside Waste Management Authority (SBWMA); and the Peninsula Traffic Congestion Relief Alliance (Commute.org).

The RFP closing date is March 15, 2019 at 4:00 p.m. Proposals are tentatively scheduled to be reviewed during the weeks of March 18th through the 29th by Finance staff. We are hoping to conduct interviews with the bank finalists during the week of April 1, 2019.

Community Development

Proposed Office Project
Jim DiPaola, the long-time owner of Headlines Salon at 993 Laurel Street, in partnership with JMS Development Partners, a locally owned San Carlos real estate development company, is proposing a new three-story office building located at the southeast corner of Laurel Street and Morse Boulevard.

The proposed class A office project would be a three-story building with approximately 17,500 square feet of Class A office space, 31 on-site parking spaces and 1,100 +/- square feet of on-site landscaping and decorative paving.
The applicants are holding a neighborhood outreach meeting on Wednesday, February 20th at 6:00 p.m. in the 2nd floor meeting room at the San Carlos Library, 610 Elm Street.

The Planning Division expects a formal application to be submitted sometime after the neighborhood outreach meeting.

For questions, please contact Lisa Porras, Principal Planner, at (650) 802-4264 or lporras@cityofsancarlos.org.

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Parks & Recreation

Chilton Park Master Plan Concept Development and Outreach

This planning project explored possible improvements to Chilton Park. On October 17, 2018, a kick-off meeting was held with approximately 30 members of the Chilton Park neighborhood. The meeting provided an opportunity for brainstorming and discussion of park improvements the neighbors would like included in the plan.

A second community meeting was held on December 6, 2018 to present two concepts developed from input received during the first community meeting. Additional feedback and input was received from community participants, including retaining the natural feel and character of the park, improving pathways and trails, and consciously placing new landscaping where it will not disrupt views from the surrounding homes.

The final proposed concept is a refinement of the previous concepts, incorporating the additional public input received in December. The proposed concept plan was presented to the Parks, Recreation and Culture Commission at its meeting on February 6, 2019. It was recommended by the Commission that the final concept be brought to City Council later this spring.

Summer Camp Fair Saturday, March 2nd

Join us Saturday, March 2nd from 9:00 – 11:00 a.m. at Burton Park to check out all the fun camps that will be offered this summer. Camp leaders from our Club Ed Enrichment Camps, Sports Camps and Adventure Camp will be onsite to answer questions and provide more information on the activities planned for summer 2019. Camp Fair attendees can register early for all summer camps during the event - three days before open registration begins! Bring your campers and join us for the games, activities and advance registration.

Adult Sports Leagues – Spring Registration is Open

Spring Adult Sports League registration is now open for Softball (Coed and Mens), Bocce Ball (Coed), Kickball (Coed) and Basketball (Mens and Womens). Gather your team and sign up for one of our leagues this spring. For more information on each league, season start dates, league fees and free agents, visit www.quickscores.com/cityofsancarlos.
Burglary Suspect Arrested
Suspect Andre Murphy was wanted for his involvement in at least four commercial burglaries in San Carlos as well as others in Half Moon Bay and Millbrae. San Mateo County Sheriff’s Office detectives obtained an arrest warrant for the suspect, and on Thursday, January 31st, he was arrested at his residence by the San Leandro Police Department.

Vehicle Burglaries
On February 7th at approximately 8:00 p.m., deputies responded to 24 Hour Fitness located at 1650 Industrial Road on the report of a vehicle burglary. The suspect(s) smashed a rear window and stole a brown leather purse from the backseat, which contained cash, identification and credit cards.

On February 11th at approximately 10:30 a.m., deputies responded to the 2000 block of Greenwood Avenue on the report of a vehicle burglary. A brown leather briefcase and laptop computer valued at $1,200 were stolen from the unlocked vehicle while it was parked in the victim’s driveway. Video surveillance from a residence across the street captured a possible suspect.

In both cases reports were taken and the investigations are ongoing.

Vehicle Theft
On February 12th at approximately 8:30 a.m., deputies responded to the 3000 block of Brittan Avenue on the report of a stolen vehicle. Sometime overnight, the victim’s vehicle was stolen from in front of his residence. A report was taken, and the investigation is ongoing.