3.1.19

Updates and information on programs and projects at the City of San Carlos.

City Manager

Welcome New Employee
Adam Lokar is the new Management Analyst in the Office of the City Manager. His focus is on sustainability initiatives along with communication and other special projects. Adam is originally from Minnesota and obtained his degree in Mechanical Engineering from the University of Colorado at Boulder. Most recently, Adam worked for the San Carlos School District on sustainability projects, including installing solar shade structures at multiple schools, managing the District’s Safe Routes to School Program and improving waste diversion efforts. In his free time, Adam loves to escape to the mountains where he enjoys all forms of outdoor recreation from backpacking to fly fishing and rock climbing.

Administrative Services

Here are some quick updates from the Human Resources Division of the Administrative Services Department on recruitments to fill vacant positions at the City.

Open Recruitments
- Management Analyst (Community Development) – Recruitment closes on March 1st
- Recreation Leader I & II (Summer Seasonal) – Recruitment closes on March 15th
• Part-time Program Coordinator (Summer Seasonal – Parks & Recreation) – Recruitment closes on March 22nd

**Recruitments in Process**

• Sr. Administrative Clerk (Parks & Recreation) – Interviews to be held on March 8th
• Summer Interns (Public Works) – Interviews to be held over the next two weeks
• Maintenance Worker – Interviews scheduled for March 18th & 19th

**Welcome New Employee**

Marco Lao is the newest member of the Financial Services Division as the Account Technician II for Payroll. Marco comes to the City after working as an Accounting Manager for a local GPS Tracking Solutions Company. A graduate of California State University, East Bay with a Master’s Degree in Business Administration, Marco currently resides in San Francisco. Marco has lived in San Carlos in the past and enjoyed its many restaurants and small town charm.

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**City Clerk**

**Commission Recruitments**

On June 30, 2019, the following five Commissioners’ seats will be expiring:

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Commission</th>
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<tbody>
<tr>
<td>Josh Zaroor</td>
<td>Economic Development Advisory</td>
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<tr>
<td>Adrienne Werner</td>
<td>Parks, Recreation and Culture</td>
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<tr>
<td>Shannon Bergman</td>
<td>Planning</td>
</tr>
<tr>
<td>Suzanne Emerson</td>
<td>Transportation &amp; Circulation</td>
</tr>
<tr>
<td>Sandy Hirschel</td>
<td>Transportation &amp; Circulation</td>
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</tbody>
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They have each served two terms and are no longer eligible for reappointment at this time. At its Thursday, February 28th special meeting, the City Council appointed Lauren Savage to fill Josh Zaroor’s seat on the Economic Development Advisory Commission. The City Clerk’s office will begin the recruitment process in early March to fill the seats on the remaining Commissions.

Additionally, Sherry Selwood from the Parks, Recreation and Culture Commission has announced her resignation effective immediately. A formal resignation letter has not yet been received, but since her resignation was made at a public meeting, we will accept it and begin recruitment for her seat as well.

The five Commissioners listed below have a term expiring this year and are eligible for reappointment. They have all expressed interest in continuing for another term (three years). Council will consider their reappointments at its upcoming meetings.

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Commission/Board</th>
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<tbody>
<tr>
<td>Nancy Luscri</td>
<td>Economic Development Advisory</td>
</tr>
<tr>
<td>Neil Chichizola</td>
<td>Museum of San Carlos History</td>
</tr>
<tr>
<td>Wendy Turner</td>
<td>Parks, Recreation and Culture</td>
</tr>
</tbody>
</table>
Newly Adopted Ordinance
Ordinance 1539 – Wireless Telecommunication Facilities
After holding a public hearing on February 11, 2019 to consider updates to the Municipal Code on wireless telecommunication facilities, the City Council, at its February 25th meeting adopted Ordinance 1539 to administer review and approval of telecommunications facilities for commercial use and ensure consistency with federal and state law.

Any questions relating to this Ordinance should be directed to Lisa Porras, Principal Planner, at lporras@cityofsancarlos.org.

Community Development

Welcome New Employees
Sarah Bowab is the new Associate Planner in the Community Development Department. She is a peninsula native and currently lives in Redwood City. Sarah earned a Bachelor of Science degree from California State Polytechnic University, Pomona in Urban & Regional Planning with a minor in Geographic Information Systems (GIS). She continued her education and earned a Master of Urban Planning degree from San José State University. She focused her studies in GIS, Urban Design, and Transportation and obtained a specialization in Applications of Technology in Planning. She was also a member of Upsilon Rho Beta, an urban planning honor society, for her academic achievements. Sarah has worked previously for the City of Ontario’s Planning Department, the City of San Jose’s Parks, Recreation, & Neighborhood Services Department and the City of Newark’s Community Development Department. In her spare time, Sarah enjoys traveling, playing tennis and salsa dancing.

Kevin Beery is the new Assistant Planner in the Planning Division of the Community Development Department. Kevin studied Political Science at the University of California, Los Angeles (UCLA) and received a master’s degree in Urban and Regional Planning from the University of California, Irvine. Kevin has worked for organizations in the public and private sectors, including the UCLA Police Department, the Los Angeles City Controller and IDS Real Estate Group. Prior to working for the City of San Carlos, Kevin worked at the Southern California Association of Governments where he updated maps and data in preparation for the 2020 Regional Transportation Plan/Sustainable Communities Strategy. In his free time, Kevin enjoys traveling, camping and watching baseball.
Police

**Vehicle Burglaries**
On February 25th at approximately 12:00 p.m., deputies responded to Wise Transmission located at 749 Old County Road on the report of a vehicle burglary. Sometime over the weekend, suspects smashed the window of the victim’s vehicle. The glove box was opened, but nothing was stolen.

On February 27th at approximately 6:30 p.m., deputies responded to the public parking garage located at 650 Walnut Street. Suspects smashed the rear window of the victim’s locked vehicle and stole a backpack, laptop computer, and prescription medication. The total value of items stolen and vehicle damage was approximately $3,650.

**Commercial Burglary**
On February 27th at approximately 11:00 a.m., deputies responded to Sign Language located at 932 Terminal Way on the report of a commercial burglary. Sometime overnight, suspects pried open the front door and stole cash and two laptop computers from the business. The investigation is ongoing.

All of the above investigations are ongoing.

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Public Works

**Bicycle and Pedestrian Master Plan Workshop Recap**
A San Carlos Bicycle and Pedestrian Master Plan workshop was held on February 21st at the Library Community room. Over 50 participants interacted with staff and provided input at different stations with their vision for the plan. In addition, there is an on-line survey with an interactive map on the City's website to collect information on challenges and opportunities facing pedestrians and cyclists in San Carlos. To continue outreach efforts, a second workshop will be held on Tuesday, March 5th at the Laureola Community Center beginning at 6:00 p.m.

**San Carlos Avenue Pedestrian Safety Improvement Project**
The first community open house meeting was held for the San Carlos Avenue Pedestrian Safety Improvement Project on February 13th at Arundel Elementary School. The open house provided an opportunity for residents to learn about the pedestrian safety improvements, provide input and discuss project impacts.

The open house had five workstations, which covered project background, goals and objectives, proposed improvements, project schedule, inspiration images, and a conceptual plan. Each station was interactive and residents voted for their favorite design elements, shared additional design ideas and outlined areas of concerns for the preliminary design plans.

In addition, the residents along the corridor who are directly affected by the improvements were able to sign up for one-on-one site meetings with the City’s sub-consultant, Callander Associates. The one-on-one site meetings will be held from March 7th – 9th and will provide an opportunity for the consultant to
further discuss the impacts on properties. Overall, the event was well attended with about 30 residents and the City received positive feedback about the project.

Next Steps. When the comments and feedback provided by the residents from the open house and the one-on-one meetings are reviewed, the consultant will revise the conceptual plan to improve the design and address residents’ concerns. This revised conceptual plan will be presented at the next open house meeting, which will be held on March 14th from 6:00 p.m. to 8:00 p.m. at Arundel Elementary School’s Multi-Use Room. The feedback from the second open house will be integrated in a revised design plan and will be presented at the March 19th Traffic and Circulation Commission meeting at 7:00 p.m.

Laurel & Holly Street Traffic Signal Update
The traffic signals at the intersection of Holly Street and Laurel Street were activated on Tuesday, February 12th. The advanced warning signs, static signs and changeable message boards will remain for another two weeks to continue to bring awareness of the signal timing change for drivers and pedestrians approaching the intersection. In addition, there have been barricades placed with flashing lights to provide additional warning. Lastly, the Sheriff’s Office will continue to provide courtesy patrols at the intersection.

Additional improvements are required within the intersection, including traffic loop detectors. The traffic loop detectors will optimize the intersection and minimize queueing. We are currently coordinating these additional improvements to be completed as soon as possible. In the meantime, Public Works will continue to monitor the intersection and work with the maintenance contractor to make the necessary adjustments and modifications for the optimization of the intersection.

Caltrain Electrification Project and Partial Road Closure on Old County Road
Construction crews will be performing foundation installation work in San Carlos to support Caltrain Electrification. This work will require a temporary partial lane closure to vehicle traffic on Old County Road at Holly Street from Friday, March 1st at 10:00 p.m. to Saturday, March 2nd at 6:00 a.m. Illuminated and directional signs will direct vehicle traffic on the night of the closure. The crosswalk on the east side of Old County Road will remain open for pedestrian traffic during construction.

Foundation work will consist of excavation, placement of rebar, concrete fill and electrical grounding. Crews will use on-track foundation trains that will require the temporary crossing closures to comply with safety regulations. To mitigate disruption, the field team will work as quietly as possible. Please visit the website at www.calmod.org/get-involved to sign-up for weekly construction updates. If you have questions or comments about the upcoming work, please call the dedicated Project Hotline at (650) 399-9659 or email calmod@caltrain.com.
Welcome New Employee
Matthew La Croix is the new Maintenance Worker in the Public Works department. He is a native San Franciscan with a long family history there. Matthew and his wife have been happily married since 2001 and have a son who is in the sixth grade. Matthew enjoys volunteering his time to help others in need and believes in keeping a good sense of humor throughout his day. He keeps busy in his garage where his focus is on finishing one project before starting another. Matthew is very happy for the opportunity to be working in San Carlos.