Healthy Cities Tutoring received a grant of $5,500 through the City’s Non-Profit Grant Program for Fiscal Year 2019-20. The awarded grant will assist in the recruitment and training of volunteers who are placed with San Carlos public school students seeking extra guidance and support. Healthy Cities Tutoring has been providing educational and mentorship services to the San Carlos community since 1996. Over 300 San Carlos community members are engaged in volunteer work with Healthy Cities Tutoring, making a positive difference for children and families in San Carlos. Senior citizens, high school students, parents, business owners and service club members all join in the effort to give back and help others, offering students a better chance to succeed in school. Healthy Cities Tutoring provides a model program for students in need while offering a robust, organized volunteer opportunity for its residents. More information can be found on the Healthy Cities Tutoring website.
Open Recruitments
- Recreation Leader I (Youth Development) – Recruitment closes on November 3rd
- Senior Administrative Clerk (Community Development) – Recruitment closes on November 8th

Recruitments in Process
- Administrative Assistants (2 positions – Administrative Services Department and City Clerk Department) – Reference checks are in progress

City Clerk

Newly Adopted Ordinance – Ordinance 1552 to Rezone 1091 Industrial Road
After holding a duly noticed public hearing on September 23, 2019 to consider amending the Zoning Map to rezone 1091 Industrial Road, the City Council introduced Ordinance 1552 and subsequently approved it at its October 14th meeting.

The ordinance included rezoning the project site from Planned Development to General Commercial Industrial and rescinding the Planned Development Permit. The full Ordinance is available for review at the office of the City Clerk and on the City’s website: www.cityofsancarlos.org.

Any questions relating to this Ordinance should be directed to Principal Planner Lisa Costa Sanders at lcostasanders@cityofsancarlos.org.

Community Development

Update On Accessory Dwelling Unit Ordinance
On October 7, 2019 the Planning Commission held a Study Session to begin work on drafting a new Accessory Dwelling Unit (ADU) Ordinance for City Council consideration. Many members of the community attended in response to extensive outreach. Staff updated the Commission on recent laws that will be going into effect as of January 1, 2020. In addition, staff presented recommendations on specific ADU policies. The Commission directed staff to work on the following items:

1) Create specific definitions and building code language for kitchens, bathrooms, and cooking facilities.
2) Prepare exhibits showing the possibilities of maximum single-family floor area with ADUs.
3) Draft a summary of existing vs. new parking requirements.
4) List the impacts of state law on properties within the Hillside Overlay District and adjacent to creeks.
5) Provide information on possible incentives (other than an increase in floor area) to encourage affordable units.
6) Meet with the Transportation and Circulation Commission for feedback.
7) Determine if Junior ADUs have to be allowed in San Carlos.

Community Development staff is currently working on these items and will return to the Planning Commission with a draft ordinance within the next few months, which will be forwarded to the City Council for consideration in Winter/Spring 2020.

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**Parks & Recreation**

**Field Lighting Project Update**

We are nearing the end of the field lighting project. The new LED light fixtures have been installed at Burton Park and fixtures and poles have been installed at Highlands Park. Madsen Field is operating with lights. However, we are still waiting for PG&E to connect Highlands Park. Once fully operating, staff will schedule light use online. Staff anticipates Highlands to be fully operational by November 1st.

**Youth Advisory Council Attends District-wide Social**

Last week, our Youth Advisory Council (YAC) members attended a district-wide social with other youth committees and councils from the peninsula. Groups got together to discuss topics for teens and to begin planning and brainstorming for the YAC Attack Conference, a conference for youth put on by youth, which will take place in March 2020.

**Tot Time at the Youth Center**

This September, the Youth Center launched Tot Time. Tot Time is an unstructured, drop-in playtime for children who are walking up to 5 years old. Caregivers are required to provide supervision at all times. Tot Time is on Thursdays from 9:00 a.m. – 11:00 a.m. at the Youth Center Gym. Our play zone is equipped with scooters, mats, balls and other various play equipment to encourage social skills and develop gross motor skills.

**Library Partners with Youth Center**

To celebrate Hispanic Heritage Month, the San Carlos Library partnered with the Youth Center Drop-In program to make personalized book bags using a screen printer for (San Carlos Youth Center (SCYC) participants.
**Police**

**Vehicle Burglary**
On October 11th at approximately 3:00 a.m., deputies responded to In-N-Out Burger located at 445 Industrial Road on the report of a vehicle burglary. A rear window of the victim’s vehicle was smashed, and his gym bag containing clothing was stolen. The investigation is ongoing.

**Stolen License Plate**
On October 15th at approximately 10:45 p.m., deputies responded to the 30 block of Shelford Avenue on the report of a stolen license plate. The rear license plate of the victim’s vehicle was stolen while parked on the street in front of his home. The investigation is ongoing.

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**Public Works**

**2019 Sewer Project Update**
The 2019 Sewer Project is nearly complete. This project focused on fixing known sewer main issues, with various repairs to segments throughout the city. The largest repair effort focused on the installation of a new segment of mainline pipe parallel to the existing pipe at the end of Carmelita Drive that experienced several backups in the past few years. This new segment along Carmelita was challenging because it required the excavation through bedrock, but the new line will increase the capacity for peak flows and reduce the possibility of future overflows.

**San Carlos Avenue Pedestrian Safety Improvement Project**
A pre-construction meeting with the contractor is scheduled for October 22, 2019 to begin discussing the project schedule, phasing and start date. Our goal is to begin the project in November with completion in Spring 2020. Preliminary work, including utility marking, notifications to residents and posting of changeable message boards is planned to begin in early November.

**2019 On-Call Sidewalk Repair Project**
Since receiving the additional funding to complete the outstanding list of properties on the Sidewalk Repair Program, there has been substantial progress made to complete the list. At this time, 160 properties of the 400 on the list have been completed. By the end of the current calendar year, another 50 properties will be repaired. The remaining properties on the list are tentatively scheduled for repair in 2020.

**Residential Recycled Water Program – Suspended for Rainy Season**
This summer, the City of San Carlos Public Works Department launched the City’s Residential Recycled Water Program (Program), allowing San Carlos residents to pick up free recycled water from the Corporation Yard for use in for landscape irrigation at home. Recycled water is a safe and responsible way to preserve our natural water resources, reduce the amount of fresh water (potable water) used for non-drinking uses and reserve the purest sources of water for drinking.
Before picking up recycled water, residents were required to attend a brief training with Public Works staff to learn about the safe and sanctioned uses of recycled water. After completing this training, residents could pick up to 50 gallons per week for home landscape use.

Over the summer, 3,000 gallons of recycled water were distributed to residents and an additional 1,200 gallons used by the City, saving 4,200 gallons of potable water. Now that we’ve entered the rainy season, the Program will be suspended effective November 1, 2019. Next spring we will evaluate the demand for recycled water and begin the Program again if warranted.