11.27.19

Updates and information on programs and projects at the City of San Carlos.

Administrative Services

Here are some quick updates from the Human Resources Division of the Administrative Services Department on recruitments to fill vacant positions at the City.

Open Recruitments
- Recreation Leader I (Youth Development) – Recruitment open until filled

Recruitments in Process
- Senior Administrative Clerk (Community Development) – Interviews to be held on December 6th
- Senior Facility Attendant (Parks and Recreation) – Interviews to be held on December 4th

Upcoming Recruitments
- Maintenance Worker

Welcome New Employee
Cheryl Hong is the new Administrative Assistant in the Administrative Services Department. She handles a range of administrative tasks supporting all four divisions in the department including Finance, Human Resources, Information Technology, and Risk Management. Cheryl came to the City from a medical staffing agency where she worked for 14 years.

Cheryl lives in San Bruno and in her spare time enjoys swing dancing and crafting.
Community Development

City’s Last and Final Redevelopment Agency Obligation Payment Plan Approved by the State Department of Finance
Following years of administrative work and numerous Oversight Board meetings, the State Department of Finance has approved the City’s Last and Final Redevelopment Agency Payment Obligation Plan. After California redevelopment agencies were dissolved statewide in 2012, the City took on the role of Successor Agency to wind down former San Carlos Redevelopment Agency obligations. With the conclusion of larger projects, such as property related to Wheeler Plaza, the only remaining financial obligations are debt issued to fund redevelopment and affordable housing projects prior to dissolution. The approval of a Last and Final Plan guarantees funding for these obligations until they end in 2035, rather than requesting funding on an annual basis.

Child Care Initiative Update
In the coming months, the Community Development Department will be working on a series of projects related to child care policies with the goal of increasing the supply of spaces in the city. During the first quarter of 2020, staff will bring to the City Council: (1) Consideration of Adopting a Child Care Development Impact Fee; (2) Fee Reductions and/or Waivers for Child Care Uses; (3) Policy for Expediting Child Care Applications; and (4) Guidance on Child Care Facilities as Community Benefit Items in Development Agreements.

Additional projects that will require a longer study horizon will begin in early 2020 and come before the Council in the third quarter of 2020. These projects will include: (1) Revision of Specific Use Standards for Child Care; (2) Study of Zoning Districts Permitting Day Care Centers; (3) Consideration of Adopting Child Care as a City Policy Objective; and (4) Production of Resource Materials for Child Care Stakeholders.

Throughout these aforementioned efforts, stakeholders will be engaged to receive their input and help the City shape recommendations that may best serve the Council’s intended goal.

Police

Timely Safety Tips for Our Community
The Sheriff’s Office has prepared some tips for community members to help them stay safe. Wet weather conditions and online threats while shopping over the holidays are both hazards this time of year. The attached flyer consolidates these tips for staying safe.
Public Works

2019 Pavement Rehabilitation Project
The Annual Pavement Rehabilitation Project, which strives to improve transportation access for all with both pedestrian and vehicular improvements, is nearly complete. Additional work includes restriping the paved street segments and raising the sanitary sewer manholes and utility vault covers.

San Carlos Avenue Pedestrian Safety Improvement Project
Construction began on Monday, November 18, 2019 with surveying and preliminary utility markings. Work will start on San Carlos Avenue and Sycamore Street before moving westbound to San Carlos Avenue and Wellington Drive.

Portable changeable message boards are up to notify the public of detours, to expect traffic delays, and lane closures. Affected residents along the corridor have been notified of what to expect. Additional notification will be provided three days prior to the start of construction throughout each phase of the project.

Old Foodville Parking Lot – Striping and Signage Complete
Public Works Maintenance staff assisted in the striping and signage for the old Foodville parking lot along Laurel Street and behind the Wheeler Plaza development. It coincided with the opening of the alleyway behind Wheeler Plaza. The parking lot was closed while the developer was completing the alleyway work. The striping and signage will improve the circulation of vehicles within the parking lot and alleyway.

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November 27, 2019
DATE: November 26, 2019  
SUBJECT: Safety for City Council Newsletter

The rainy season is upon us. Please read the following tips for driving in wet weather conditions.

1. **Exercise extreme caution after a long dry spell.** During a dry period, engine oil and grease build up on the roadways. When mixed with water from a new rainfall, the road becomes extremely slick. Continued rainfall will eventually wash away the oil, but the first few hours can be the most dangerous.

2. **Allow for more travel time.** You should plan to drive at a slower pace than normal when the roads are wet. Keep in mind that traffic is likely to be moving slower as well. There’s also the possibility that your preplanned route may be flooded or jammed. Whatever the case, rushing equals a higher risk.

3. **Drive slowly and carefully, especially while making turning movements.** Steer and brake with smooth inputs. Brake earlier and with less force than you would normally. Not only does this increase the stopping distance between you and the car in front of you, it also lets the driver behind you know that you’re slowing down. When you need to stop or slow, do not brake hard and risk a skid that may cause you to lose control of your vehicle.

4. **Avoid hydroplaning by keeping your tires inflated correctly.** Don’t put off replacing worn tires. Worn tires provide less traction at all times but especially when driving on wet roadways. Slow down when roads are wet and stay away from puddles. If you find yourself hydroplaning, do not brake suddenly or turn the wheel. This could throw your car into a skid. Release the gas pedal slowly and steer straight until the car regains traction. If you must brake, do it gently.

5. **Don’t use cruise control.** If you hydroplane, there’s the chance your car could actually accelerate. Cruise control also allows drivers to be less vigilant and to take their foot away from the pedals — not a great idea when reaction time is so important.

6. **Turn on your headlights, even when there’s a light sprinkle.** It helps you see the road, and more importantly, it helps other motorists see you. However, don’t blast your high beams in the rain or fog — it will obscure your view further, as the light will reflect back at you off the water droplets in the air. Having your headlights off during inclement weather is a violation of the vehicle code.

7. **Watch out for pedestrians.** An ordinarily observant pedestrian may become distracted by fiddling with an umbrella or trying to avoid a puddle. Raindrops deaden sound, so the usual audio clues for measuring car distances become obscured. Keep a sharp lookout for people in the road.

Precautionary measures should also be taken to ensure your vehicle is prepared to get you through a downpour.

- **Stay on top of your car’s condition.** Brakes, tire pressures, tire tread depth, and defroster operation should be checked regularly so that you’ll be ready to deal with heavy rain when the time comes.
- **Make sure that your wipers are in good condition and functioning properly.** If the blades are brittle or damaged, replace them before you’re caught in a downpour. Some wipers are definitely better than others, so ask your retailer for recommendations.
This year cybercriminals have registered over 100,000 look-alike domains that closely resemble popular legitimate retail websites, so online shoppers must beware! Here are some basic security tips to protect yourself this holiday season and throughout the year:

1. **Own IT. Secure IT. Protect IT.** When in doubt, double check, or just throw it out!

2. **Start at a trusted site!** Brands that are most often spoofed include Amazon, Walmart, and Target. Other brands that are commonly targeted include PayPal, Yahoo, Microsoft, and Apple.

3. **Any deals that seem too good to be true are likely just that.** Crazy deals and limited-time offers might just be scams. Don’t let greed or urgency cause you to act recklessly. Be sure to read the fine print, check links, and verify details before giving up your data or financial information.

4. **Be vigilant!** As holiday shipping ramps up in November and December, the frequency of phishing e-mails relating to orders or shipments goes up, too. 1 in every 99 emails is a phishing attack. This amounts to an average of 4.8 emails per person in a week.

5. **Never click on links in e-mails or social media.** Instead, take a few extra seconds to go directly to the site yourself. Be sure to look closely at all URLs and check the website spelling, logo, and contact details.

6. **Beware!** Faked websites are often used for fake coupons or to post forms to collect consumer information in exchange for discounts. Fake mobile apps abound offering fraudulent coupons.

7. **Don’t overshare.** No online shopping vendor needs your Social Security number or your birthday to do business. However, if crooks get them and your credit card number, they can do a lot of damage. The more scammers know, the easier it is to steal your identity. When possible, default to giving up as little personal data as possible. Even major sites get breached!

Additional information and resources can be found by visiting [https://staysafeonline.org/stay-safe-online/online-safety-basics/](https://staysafeonline.org/stay-safe-online/online-safety-basics/).