2.28.2020

Updates and information on programs and projects at the City of San Carlos.

Administrative Services

Here are some quick updates from the Human Resources Division of the Administrative Services Department on recruitments to fill vacant positions at the City.

Open Recruitments
- Senior Administrative Clerk (Planning Division) – Recruitment closes on March 18th
- Recreation Leader I (Youth Development) – Recruitment closes on April 3rd
- Summer Seasonal Recreation Leader I & II – Recruitment closes on March 20th
- Summer Interns (City Manager’s Office, Public Works and Planning Division) – Recruitment closes on March 27th or until filled

Recruitments in Progress
- Accounting Technician I – Background check in progress
- Maintenance Worker (Public Works) – Background check in progress

City Clerk

Commission Recruitments
The eight Commissioners listed in the following table have a term expiring June 30, 2020. At its March 9th meeting, the City Council will consider reappointments for those interested in serving for another term.
The Economic Development Advisory and Transportation & Circulation Commissions each currently have a vacant seat.

The City Clerk’s office will begin the recruitment process in early March to fill the current and upcoming vacant Commission seats.

San Carlos Vote Centers and Curbside Drop-Offs
The March 3rd Election Day is fast approaching! Early voting is highly recommended. For those who prefer to vote in person, there will be two Vote Centers in San Carlos:

- San Carlos Crestview Park Clubhouse – 350 Crestview Drive
- San Carlos Library Conference Room – 610 Elm Street

Both locations will open starting this Saturday, Feb 29th through Monday, March 2nd from 9:00 a.m. to 5:00 p.m. and Tuesday, March 3rd from 7:00 a.m. to 8:00 p.m. For additional vote center locations in San Mateo County, visit https://www.smcacre.org/vote/all/centers.

On Election Day, San Carlos will also be offering a curbside ballot drop-off located southbound on Elm Street in front of City Hall. This offers our community a convenient way to cast their votes, without even having to get out of their cars!

<table>
<thead>
<tr>
<th>Commissioner</th>
<th>Commission/Board</th>
<th>Eligible for Reappointment?</th>
<th>Interested in Continuing?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Don Mancini</td>
<td>Economic Development Advisory</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Leah McMurtry</td>
<td>Economic Development Advisory</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Chris Van Wert</td>
<td>Economic Development Advisory</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Gordy Burton</td>
<td>Museum of San Carlos History</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Scott Jahnke</td>
<td>Parks, Recreation and Culture</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Hae Young Datwani</td>
<td>Residential Design Review</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Ross Graves</td>
<td>SMC Mosquito and Vector Control</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Matt Baker</td>
<td>Transportation &amp; Circulation</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

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Public Works

Park Restroom Renovations
In 2016, the City hired Salas O’Brien to conduct a Park Restroom Assessment. Renovations were subsequently undertaken and completed at Highland Park and Burton Park. Beginning the week of March 9th, Sposeto Engineering, Inc. will commence construction on the city’s restrooms at the remaining parks: Arguello, Crestview and Laureola.

The Arguello Park restrooms will undergo a moderate renovation to the existing facilities that will include new plumbing, toilet partitions and baby changing stations. There will also be additional improvements to the electrical and ventilation systems.
The Crestview Park and Laureola Park restrooms will be replaced with new pre-fabricated restroom facilities, similar to the pre-fabricated restrooms already installed at Highland and Burton parks. These pre-fabricated restrooms will be fully compliant with the Americans with Disabilities Act and will have an increased number of men's and women's stalls, as well as a new family/all gender accessible single stall.

Notices have been posted about the upcoming demolition on site near the restrooms. Construction hours will be Monday through Friday between 8:00 a.m. to 5:00 p.m. No work is currently scheduled for weekends.

Temporary portable restrooms and a hand washing station will be located on site and available to the public while the existing facilities are removed from service until the upgraded facilities are completed.

Parking will be affected during construction. The contractor will fence off the area required for safe demolition and construction staging, resulting in a reduction of overall number of parking stalls available to the public.

We appreciate your patience during construction and the hope you will enjoy the renovated facilities.

SamTrans Transit Signal Priority Project

In an effort to improve on-time performance, reduce delays at intersections, and provide more reliable service, SamTrans is implementing a Transit Signal Priority Project for buses along El Camino Real from Daly City to Menlo Park.

SamTrans will equip their buses with sensors that will transmit a radio signal to another sensor located within the traffic signal cabinet at the intersection. The sensors will communicate and either extend the green light time or reduce the red light time of the signal to allow the buses to pass through the intersections. The maximum time for either phase will not be longer than ten (10) seconds at any intersection.

Vehicles on side streets should not experience any impacts. Emergency vehicles will always take priority over the signal requests from the buses. Additionally, Caltrans may override the system during unusually heavy traffic.

The installation of sensors in the traffic signal cabinets will begin in March 2020. The work will be completed during off-peak hours between 10:00 a.m. and 3:00 p.m. There will be no impacts to vehicle or pedestrian traffic during this work.

For additional information or questions, please visit the SamTrans website: http://www.samtrans.com/Planning/Capital_Projects_and_Environmental_Planning/SignalPriority.html

Safe Routes to School Walk Audits

The City of San Carlos has partnered with the San Carlos School District to perform school walk audits. Walk audits for all the school sites will be done in March and April, except for the Arundel school site, which will be done after the installation of the traffic signal on Phelps Road.

The walk audits will provide the opportunity to observe behavior and circulation, assess infrastructure and discuss barriers and opportunities for improving student safety during the commute period. The City’s consultant, Alta, will facilitate the audit. Participants in the audit may include parents, teachers,
school administrators, local neighbors, City staff and School District staff. During the audit, participants will observe conditions and behaviors on school property and along school walking/bicycling routes to identify deficiencies, safety hazards and other barriers to walking and bicycling. Existing travel patterns around schools, including car and bus drop-off/pick-up zones and vehicle and bicycle parking areas, will also be identified. Following the completion of the audit, Alta will assemble the data and develop a recommended improvement plan as well as a suggested routes to school map.